



**COMSATS Institute of Information Technology, Lahore**  
**Purchase Section**

Date: June 15, 2017

Case # 2088

**BoQs of Laptop Computer for Chemical Engineering Department (Dr. Sikander Rafiq), CIIT-Lahore**

Sr. #	Item Name & Specification	Qty		Prices should be quoted inclusive of all applicable taxes		
				Quoted Model/ Make/ Brand	Unit Price (Rs)	Total Price (Rs.)
1	<b><u>Laptop Computer</u></b> HP Elite X2 1012 G1 Core M7-6Y75 or equivalent Intel Core Dual band Wireless Processor: 6th Gen. M7-6Y75 CPU (4M Cache, up to 3.10 GHz) Screen: 12" FHD UWVA eDP LED Touch screen (1920 x1280) RAM: 8 GB LPDDR3-1866 SDRAM, Hard Disk: 180 and 256 GB SSD Windows 10 – Silver FHD 2MP 1080p front-facing webcam; 5MP 1080p rear-facing One year Local Warranty With HP bag, Mini LED Light USB 32 GB, Wireless Mouse	01	No.			

**Note:**

- Purchase / work order (s) will be awarded **on Item Wise basis.**
- Please quote the rates on our BoQs, otherwise your bid / items may be rejected.
- Multiple prices of an item may lead to rejection of the item / bid.
- The quantity may be increased or decreased before awarding the purchase/work order.

**Signature & Stamp of the Bidder****TERMS AND CONDITIONS**

**[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]**

1. **Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.**
2. Part / Advance payments is not allowed.

**Signature of Contractor with Stamp**

- 3. The exact completion / delivery time from the date of the purchase / work order will be **05 Days**. The handing over / completion time for this contract is of critical importance.
- 4. The bid proposal must be inclusive of freight and all taxes delivered at COMSATS Institute of Information Technology, Lahore Campus’s premises.
- 5. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
- 6. The quotation should be submitted in a sealed envelope.

The envelope shall bear the word **“CONFIDENTIAL”** and the identification **“Laptop Computer for Chemical Engineering Department (Dr. Sikander Rafiq), CIIT-Lahore”**, and should be marked as under;

**Secretary Purchase Committee**  
**COMSATS Institute of Information Technology, Lahore Campus**  
**Defence Road, Off Raiwind Road, Lahore.**  
**Tel: 042-111-001-007, Ext: 875**

- 7. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery and installation, and COMSATS Lahore acceptance / inspection thereof.
- 8. All prices should be quoted on F.O.R (Pak Rupees) and **valid for at least 40 days**.
- 9. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-
  - a. 1% per day of the invoice price for 5 working days.
  - b. 2% per day of the invoice price for further 5 working days.
  - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled.
- 10. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
- 11. The bid should be submitted in a sealed and stamped envelope up to **June 21, 2017, 1100Hrs** and will be opened on the same date at **1130hrs** in the presence of available bidders.
- 12. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:** .....

**Signature of Contractor with Stamp**