



HIGHER EDUCATION COMMISSION

Interim Placement of Fresh PhD Program – HRD Division
Sector H-9, Islamabad – PAKISTAN Website: <http://www.hec.gov.pk>

Startup Research Grant of PKR 0.5 million to Assistant Professors joining under IPFP

The Proposal:

All Assistant Professors joining a university under HEC Interim Placement of Fresh PhDs Program (IPFP) are shored up with a PKR 0.5 million startup research grant to initiate a Feasible Research Program immediately upon joining the host institutions.

The Objective:

The objective of this program is to provide funds to the Assistant Professors for establishing basic research environs which shall meet the immediate research requirements of the professor. The grant shall facilitate the professor in setting-up rudimentary infrastructure for further extensive research and thus shall serve as a catalyst for the research activities of the professor.

The Procedure:

- All APs joining under IPFP and TTS should submit a project with 3 and 6 months of their joining the institution respectively. In addition the project life time will be min 6 to 9 months under IPFP and min 9 to max 12 months under TTS.
- The Assistant Professor will serve as Principal Investigator, while there must be a CoPI of the project who should be a permanent faculty member in the host department.
- The "Concept Paper" will be submitted on prescribed Performa along with estimated budget after due endorsement by Chairman / Department Head. (Format of "Concept Paper" is attached).
- The concept Paper will be reviewed by a Review Committee at HEC comprising the following members;
 - Advisor (HRD)
 - Director General (R &D)
 - Project Manager (IPFP)
 - If required, a Subject Specialist will be co-opted.
- In case further clarification is required, the Assistant Professor will be requested to visit HEC to discuss the Concept Paper.
- When the concept paper is duly approved by the Committee, the 1st installment of PKR 250,000 will immediately be released to Assistant Professor / Principal Investigator, through the V.C. / Rector of the University.
- The duration of Research Project will be for 9-12 months only.
- The startup research grant will be appropriated as per the requirements stipulated in the research proposal, primarily focusing on the immediate research needs of the professor.
- After 3 months of first release, the PI will submit an interim progress report about the project; the remaining startup research grant will be released to Assistant Professor / Principal Investigator upon receipt of interim progress report.
- The PI & CoPI will be awarded an honorarium of PKR 50,000 and PKR 20,000 respectively at the completion of the project, after evaluating the success of the project.
- The amount of honorarium is included in total grant amount.
- There will be no extension in project life time.
- The CoPI can assist a maximum of two projects under this program.

The Reporting:

- PI will be responsible to submit the Mid-term (after six months) Progress Report and the Project Completion Reports of his / her project with expenditure statement.
- Host Institution will be required to submit the expense report duly signed by Audit & Finance divisions on Demand only.
- The equipment purchased under Research Fund will remain the property of the Host Institution & will be entered in Stock Register of the Institution.
- If an Assistant Professor is transferred to another institution, the unconsumed research funds including the movable equipment will not be shifted along with the AP. In such case the CoPI will be responsible for completion of the Research Project.
- In case the Assistant Professor completes his/her tenure under IPFP, and does not succeed to secure a permanent position at host institution, equipment purchased becomes the property of the Host Institution.
- Any other issue(s) related to Startup research grant will be put up to Review committee mentioned above.

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