



COMSATS University Islamabad

Lahore Campus

Document Verification Request Form

To be filled by the Applicant

Registration No.: _____ Department: _____ Degree Program: _____

Name: _____ Father's Name: _____

Phone No. _____ Address: _____

Email: _____

Document/s to be verified (Please tick with / and write serial number of issued document as well):

 Degree having serial. # _____ Final Transcript having serial. # _____ Result Card having serial. # _____ Certificate having serial. # _____

Reason for Applying: _____

Mode of Collection of Documents: Self (Student/Graduate him/herself) or Authorized Person

Authorized Person Details

Name: _____ CNIC. # _____

Phone NO. _____ Address: _____

Documents to be attached

1. Original paid challan receipt (Rs. 2,000/- per document).
2. You must attach 02 photocopies for each document which you intend to get verified.
3. Copy of the CNIC of the applicant and the authorized person.
4. 1 color recent passport size photograph

I declare that this information submitted by me is true to the best of my knowledge and I agree with the rules/regulations of CUI.

Date: _____ Applicant's Signature: _____

For Examinations Office Only

Diary In No: _____ Documentation Status: Complete or Incomplete

Remarks: _____

Received by(Name & Signature): _____ Date: _____

Forwarded to: _____ Date: _____

Verification Completed: Yes or No (Name & Signature): _____ Date: _____