

**COMSATS University Islamabad, Lahore Campus****Purchase Section**

Date: November 25, 2021

Case # 3456

**BoQs of Consumable Items for R&D Purpose, Department of IRCBM**

Vendors are required to provide total price of each item and calculations must be made carefully to avoid mistakes.

1. The bid/item may be rejected on the reason of ambiguity

**Note:**

Vendors are requested to quote total price of the quantity required by avoiding unit price. Supply should be made as per packing instruction mentioned against items (where required).

No change in the BoQs (Specs & Qty.) of CUI-Lahore Campus as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CUI-Lahore Campus BoQ may lead to rejection of bid (fully or partially).

Rates to be quoted inclusive of all (applicable) taxes

Sr. #	Item Name & Specification	Qty.		Quoted Model / Brand / Make	Total Amount (Rs.)
<b>Part A. (Item Wise Basis)</b>					
1	<b>Ethanol</b> >80 % for general lab use Packing: 2.5 Liter bottle each	6	bottles		
2	<b>HPLC grade Methanol</b> HPLC grade Packing: 2.5 Liter bottle each	2	bottles		
3	<b>Petri plates disposable</b> (4 inch as per sample) Packing: 01 box containing 500 Pcs)	500	Pcs		
4	<b>Dettol or equivalent</b> Antiseptic solution Packing: 500ml each	3	bottles		
5	<b>T -75 Flask cell culture lab</b> Corning or SPL equivalent Packing: 01 pack containing 100 Pcs)	200	Pcs		
6	<b>Cryogenic Gloves</b> As par sample	2	Pair		
7	<b>Face mask</b> 3 ply or better (Packing: 01 Box containing 50 Pcs)	500	Pcs		

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8	<b>HPLC grade Ethanol</b> HPLC grade Packing: 2.5 Liter	1	Bottle		
9	<b>Jumbo Tissue roles for lab use</b> High jean or equivalent (as per sample)	20	Nos.		
10	<b>Pipette sucker</b> Wheel based (Packing: one box containing 10 pcs)	10	Pcs		
11	<b>Electrical extensions</b> Socket Capacity and on off Capacity: 10 amp minimum, Nos of 03 Pin Socket: 04 Nos Cable Length: 2 meter with upsurge safety fuse as per sample picture or sample available at IRCBM department 	6	Nos.		
12	<b>Cotton swab</b> As par sample (Packing: one pack containing 100 nos)	1	Pack		
13	<b>Hand wash</b> For washing of glassware and other lab uses Packing: 500ml each	6	Bottles		
14	<b>Parafilm</b> Roll Size: 4 in. x 125 ft	2	Roll		
15	<b>Fluorescence Cell (Cuvette)</b> 4-sided quartz cuvette for fluorescence spectrophotometer (Packing: one pack containing 02 pcs)	2	Pcs		
16	<b>UV Cells (Cuvette)</b> Quartz, 3 mL (Packing: one pack containing 02 pcs)	2	Pcs		
17	<b>Plastic pipettes (graduated)</b> 10 ml (sterilized and individually packed) (Packing: one pack containing 500 pcs)	500	Pcs		
18	<b>Alpha MEM without ascorbic acid or equivalent</b> Alpha Minimum Essential Medium with ribonucleosides, deoxyribonucleosides, 2 mM L-glutamine and 1 mM sodium pyruvate, but without ascorbic acid Packing: 500ml	1	Bottle		

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19	<b>Spray bottles 500ml</b> As per sample	6	<b>Bottles</b>		
20	<b>Pipette Gun filter</b> 0.45 um replaceable hydrophobic filter compatible with <i>Levo Me</i> pipette filler gun (Packing: One pack containing 50 pcs each)	100	<b>Pcs</b>		
<b>Part B. (Sub Total Wise Basis)</b>					
21	<b>Gloves (Small)</b> (Packing: One box containing 100 pcs each)	1500	<b>Nos.</b>		
	<b>Gloves (Medium)</b> (Packing: One box containing 100 pcs each)	1500	<b>Nos.</b>		
	<b>Gloves (Large)</b> (Packing: One box containing 100 pcs each)	1000	<b>Nos.</b>		
<b>Sub Total Amount of Part. B</b>					
<b>Part C. (Sub Total Wise Basis)</b>					
22	<b>Spatula (Small)</b> Steel made, different sizes as per sample,	12	<b>Nos.</b>		
	<b>Spatula (Medium)</b> Steel made, different sizes as per sample,	12	<b>Nos.</b>		
<b>Sub Total Amount of Part. C</b>					
<b>Part D. (Sub Total Wise Basis)</b>					
23	<b>Zipper Bags</b> 25gram	1	<b>Kg</b>		
	<b>Zipper Bags</b> 50gram	1	<b>Kg</b>		
<b>Sub Total Amount of Part. D</b>					

### **Bid Evaluation Criteria**

**All bids shall be evaluated in accordance with the following evaluation criteria and other terms & conditions set forth in this bidding document.**

1. The bids shall be evaluated to strictly ensure that the quoted brand/ model / make meet all the BoQ/ specification requirements given in the bidding document for each item.
2. In addition to the BoQ requirements, vendors must meet the vendor qualification criteria /company profile requirements (if any), as set forth in this tender document.

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3. Supporting literature (where available / required) of the quoted brand/ model / make must be attached for verification & technical evaluation of the required specification by the technical committee. In case of any clash is found between the brand/ model / make and the supported literature may lead to rejection of bid.

### Special Terms and Conditions;

1. Bidders are requested to quote genuine / quality products without compromising on quality. The supplied products shall be inspected by our technical experts with respect to BoQs requirements and quality standards.
2. Please submit the bid (rates) on our prescribed BoQs Form and clearly mention the quoted model / brand as required in BoQs with complete terms and conditions signed, stamped with both bids, otherwise your bid (s) may be rejected.
3. Vendors are requested to quote total price of the quantity required by avoiding unit price. Supply should be made as per packing instruction mentioned against items (where required).
4. Vendors are required to quote all items in each part where the Purchase Order shall be issued on Part Wise/Sub Total Amount Basis. In case vendor fails to quote all item in relevant part, the said part/bid shall be rejected.
5. Mentioning only origin of manufacturing like "Local" or "China" etc. is not acceptable. The vendors must mention the brand of the quoted item failing which may lead to rejection of the bid or respective item, as the case may be.
6. Multiple rates of an item may also lead to the rejection of bid / item.
7. Purchase / work order shall be awarded to successful bidder (s) **Part A (On Item Wise Basis) and Part, B, C & D (On Sub Total Basis).**
8. Vendor is required to make ensure the availability of the item in the local market before quoting them.

Signature & Stamp of the Bidder

### GENERAL TERMS AND CONDITIONS

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. Any addition, deletion or modification of any clause of the procurement terms & conditions of COMSATS University Islamabad, Lahore Campus by any vendor will not be acceptable and may lead to rejection of the bid.
2. Part / Advance payments is not allowed.
3. The exact completion / delivery time from the date of the purchase / work order will be **20 days**. The handing over / completion time for this contract is of critical importance.
4. Your bid proposal should be inclusive of freight and all taxes to be delivered at COMSATS University Islamabad, Lahore Campus's premises.
5. In case more than one bidder have quoted same rates for an item; the bidder securing more items (in terms of cost) will be awarded the specific item.
6. The quotation should be submitted in a sealed envelope.

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7. The envelope shall also bear the word **“CONFIDENTIAL”** and the title of procurement of **“Consumable Items for R&D Purpose, Department of IRCBM, CUI-Lahore Campus”**

**Secretary Purchase Committee**  
**COMSATS University Islamabad, Lahore Campus**  
**Defence Road, Off Raiwind Road, Lahore.**  
**Tel: 042-111-001-007, Ext: 875**

8. Payment will be made on submission of Invoice in the name of “COMSATS University Islamabad, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery and installation, and COMSATS Lahore acceptance / inspection thereof.

9. All prices should be quoted on F.O.R (Pak Rupees) and **valid for at least 60 days.**

10. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.

11. **If the vendor fails to deliver the goods / services to COMSATS University Islamabad (CUI), Lahore Campus within the given deadline, any of the following can be opted by CUI Lahore campus on the recommendation of the end user and approval of the authority;**

- a. An extension in the delivery period may be granted in case a valid reason/justification with necessary documentary evidence is provided by the vendor supporting the reason for delay.
- b. A penalty upto 10% of the invoice value may be charged.
- c. Purchase order may be cancelled along with warning letter, if the vendor fails to deliver the goods / services after the initial or extended delivery time, as the case may be.
- d.

12. The bid should be submitted in a sealed and stamped envelope up to **December 01, 2021 before 1400 Hrs** and will be opened on the same date at **1430 Hrs** in the presence of available bidders. In case of any holiday is announced by the Govt. OR any unforeseeable circumstances that prevent the tender from being opened on the date announced (Force Majure Situation), the tenders will be opened on the very next working day. Timing will remain as mentioned in the tender notice.

13. The COMSATS University Islamabad, Lahore Campus reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.

14. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:** .....

**Signature of Contractor with Stamp**