

**COMSATS University Islamabad, Lahore Campus****Purchase Section**

Date: July 16, 2021

Case # 3381

**BoQs of Chemicals, Labware, Glassware & Consumable Items for Dr. Naima Amin, Department of Physics, CUI-Lahore**

Vendors are required to provide both unit and total price of each item and calculations must be made carefully to avoid mistakes. However, in case, total price does not match with the unit price and quantity due to calculation error or typo error, any of the following can be opted:

1. The bid may be rejected on the reason of ambiguity (OR)
2. Unit price will be considered as final and total price of the respective item will be calculated by multiplying it with the quantity required. Sub-totals and grand total will also be corrected accordingly

No change in the BoQs (Specs & Qty.) of CUI-LHR. as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CUI-LHR. BoQ may lead to rejection of bid (fully or partially).

Rates to be quoted inclusive of all (applicable) taxes

Sr. #	Item Name	Specifications	Qty		Quoted Model / Brand	Unit Price (Rs.)	Total Price (Rs.)
<b>Part (A): Chemicals {Item Wise Basis}</b>							
1	Gelatin	9000-70-8 or equivalent (01 kg)	01	No.			
2	polyvinyl alcohol	9002-89-5 or equivalent (500g)	01	No.			
3	Graphite	7782-42-5 or equivalent (01 Kg packing)	02	Nos.			
4	Ethanol	64-17-5 or equivalent (1L)	01	No.			
5	Methanol	67-17-5 or equivalent (1L)	01	No.			
6	Glycerol	56-81-5 or equivalent (100 mL)	01	No.			
7	Dimethyl sulfoxide	67-68-5 or equivalent (500g)	01	No.			

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<b>Part (B): Labware/Glassware</b>							
<b>8</b>	<b>Beaker</b>	100ml	<b>06</b>	<b>Nos.</b>			
		250ml	<b>06</b>	<b>Nos.</b>			
		500ml	<b>03</b>	<b>Nos.</b>			
		1000ml	<b>03</b>	<b>Nos.</b>			
<b>Sub Total Amount (Rs.) of Sr. # 8</b>							
<b>9</b>	<b>Volumetric Flasks</b>	100ml	<b>06</b>	<b>Nos.</b>			
		250ml	<b>06</b>	<b>Nos.</b>			
		500ml	<b>02</b>	<b>Nos.</b>			
		1000ml	<b>02</b>	<b>Nos.</b>			
<b>Sub Total Amount (Rs.) of Sr. # 9</b>							
<b>10</b>	<b>Funnels</b>	75mm	<b>04</b>	<b>Nos.</b>			
		120mm	<b>04</b>	<b>Nos.</b>			
<b>Sub Total Amount (Rs.) of Sr. # 10</b>							
<b>11</b>	<b>Conical Flask</b>	100ml	<b>06</b>	<b>Nos.</b>			
		250ml	<b>06</b>	<b>Nos.</b>			
		500ml	<b>02</b>	<b>Nos.</b>			
		1000ml	<b>02</b>	<b>Nos.</b>			
<b>Sub Total Amount (Rs.) of Sr. # 11</b>							
<b>12</b>	<b>Graduated Cylinder</b>	100ml	<b>03</b>	<b>Nos.</b>			
		250ml	<b>03</b>	<b>Nos.</b>			

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		500ml	02	Nos.			
		1000ml	02	Nos.			
<b>Sub Total Amount (Rs.) of Sr. # 12</b>							
13	Mortar & Pestle	130ml	1	No.			
		500ml	01	No.			
14	Laboratory Glass Thermometer	1per/pack	03	Nos.			
15	Stirring Rod	Basic Laboratory Glass (10 Nos. in one Pack)	01	Pack			
16	Magnetic Stir Bar Set	1 set/kti	02	Nos.			
<b>Sub Total Amount (Rs.) of Sr. # 13 to 16</b>							
17	Disposable Petri dish	(60mm x 15mm) (100 Nos. in one Pack)	01	Pack			
		(100mm x 15mm) (100 Nos. in one Pack)	01	Pack			
<b>Sub Total Amount (Rs.) of Sr. # 17</b>							
<b>Item Wise basis (Sr. # 18 to 22)</b>							
18	Laboratory Retort Stand 60cm Full Set	Material : iron Package includes: 1 Base; 1 iron pillar; 2 flask clamp; 2 beakers clip; 2Fixing clip; 2 Iron frame ring	01	No.			
19	Spatula	24 Pieces Stainless Steel Lab Spatula 1set/pack	02	Nos.			

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20	Screw cap test tube (16mm x 150mm)	25 Tubes in one Pack	01	Pack			
21	4-way tube rack	01 each / pack	04	Nos.			
22	Culture flask	75cm <sup>2</sup> , canted neck, vented cap 25 Nos. in one Pack	01	Pack			
<b>Part (C): Consumable Items</b>							
23	Syringes	5ml	40	Nos.			
		10ml	30	Nos.			
<b>Sub Total Amount (Rs.) of Sr. # 23</b>							
24	Falcon Tubes	20ml (100 Nos. in one pack)	01	Pack			
		50ml (100 Nos. in one pack)	01	Pack			
<b>Sub Total Amount (Rs.) of Sr. # 24</b>							
25	Glass Vials	20ml	01	Pack			
		50ml	01	Pack			
<b>Sub Total Amount (Rs.) of Sr. # 25</b>							
<b>Item Wise basis (Sr. # 26 to 33)</b>							
26	Filter Paper Sheets	50 sheets in one pack	02	Pack			
27	Aluminum Foil Sheet Roll	37 SQFT/roll	02	Nos.			
28	Paraffin Film	Roll Size 2in. * 250ft	01	Pack			

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29	Lab Coat	Realistic White Medical Lab Coat	05	Nos.			
30	Disposable Face Mask	Good Quality (100 Nos. in one pack)	03	Pack			
31	Lab Safety Glasses		05	Nos.			
32	Lab gloves	100 nos in one pack	03	Nos.			
33	Eppendorf Tubes	03 ml (100 nos in one pack)	01	No.			

### **Bid Evaluation Criteria**

**All bids shall be evaluated in accordance with the following evaluation criteria and other terms & conditions set forth in this bidding document.**

1. The bids shall be evaluated to strictly ensure that the quoted brand/ model / make meet all the BoQ/ specification requirements given in the bidding document for each item.
2. In addition to the BoQ requirements, vendors must meet the vendor qualification criteria /company profile requirements (if any), as set forth in this tender document.
3. Supporting literature (where available / required) of the quoted brand/ model / make must be attached for verification & technical evaluation of the required specification by the technical committee. In case of any clash is found between the brand/ model / make and the supported literature may lead to rejection of bid.

### **Special Terms and conditions;**

1. Bidders are requested to quote genuine / quality products without compromising on quality. The supplied products shall be inspected by our technical experts with respect to BoQs requirements and quality standards.
2. Please submit the bid on COMSATS University Islamabad, Lahore Campus's prescribed BoQs and clearly mention the quoted model / brands / make with complete terms and conditions signed, stamped, otherwise your bid (s) may be rejected.
3. Multiple rates of an item may also lead to the rejection of bid / item.
4. *Purchase / work order shall be awarded to successful bidder (s) on Item Wise Basis & Sub Total Basis as mentioned in BoQs.*
5. Vendor is required to make ensure the availability of the item in the local market before quoting them.

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**Signature & Stamp of the Bidder****GENERAL TERMS AND CONDITIONS**

**[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]**

1. **Any addition, deletion or modification of any clause of the procurement terms & conditions of COMSATS University Islamabad, Lahore Campus by any vendor will not be acceptable and may lead to rejection of the bid.**
2. Part / Advance payments is not allowed.
3. The exact completion / delivery time from the date of the purchase / work order will be **15 days**. The handing over / completion time for this contract is of critical importance.
4. Your bid proposal should be inclusive of freight and all taxes to be delivered at COMSATS University Islamabad, Lahore Campus's premises.
5. In case more than one bidder have quoted same rates for an item; the bidder securing more items (in terms of cost) will be awarded the specific item.
6. The quotation should be submitted in a sealed envelope.
7. The envelope shall also bear the word "**CONFIDENTIAL**" and the title of procurement of "**Chemicals, Labware, Glassware & Consumable Items for Dr. Naima Amin, Department of Physics, CUI-Lahore Campus**"

Secretary Purchase Committee

COMSATS University Islamabad, Lahore Campus

Defence Road, Off Raiwind Road, Lahore.

Tel: 042-111-001-007, Ext: 875

8. Payment will be made on submission of Invoice in the name of "COMSATS University Islamabad, Lahore Campus" with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery and installation, and COMSATS Lahore acceptance / inspection thereof.
9. All prices should be quoted on F.O.R (Pak Rupees) and **valid for at least 60 days**.
10. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
11. **If the vendor fails to deliver the goods / services to COMSATS University Islamabad (CUI), Lahore Campus within the given deadline, any of the following can be opted by CUI Lahore campus on the recommendation of the end user and approval of the authority;**
  - a. An extension in the delivery period may be granted in case a valid reason/justification with necessary documentary evidence is provided by the vendor supporting the reason for delay.
  - b. A penalty upto 10% of the invoice value may be charged.
  - c. Purchase order may be cancelled along with warning letter, if the vendor fails to deliver the goods / services after the initial or extended delivery time, as the case may be.
12. The bid should be submitted in a sealed and stamped envelope up to **July 28, 2021 before 1400 Hrs** and will be opened on the same date at **1430 Hrs** in the presence of available bidders. In case of any holiday is announced by the Govt. OR any unforeseeable circumstances that prevent the tender from being opened on the date announced

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(Force Majure Situation), the tenders will be opened on the very next working day. Timing will remain as mentioned in the tender notice.

13. The COMSATS University Islamabad, Lahore Campus reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
14. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
  
- **Postal Address:**.....
  
- **Tel. / Mobile:**.....**Email:**.....
  
- **NTN# :**.....**GST#:**.....
  
- **Signature:** .....