



COMSATS Institute of Information Technology, Lahore
Purchase Section

Date: May 27, 2016

Case # 1774

BoQs of Mobil Oil & Filters with Services for 500 KVA (Model OX 500 KVA) Generator, CIIT-Lahore

Sr. #	Item Name & Specification	Qty.		Quoted Model / Brand	Rate to be quoted Inclusive of all (applicable) Taxes	
					Unit Price (Rs.)	Total Price (Rs.)
1	Fuel filter Fleet Guard or Equivalent	1	Nos.			
2	Air filter Fleet Guard or Equivalent	1	Nos.			
3	Lube Oil filter Fleet Guard or Equivalent	1	Nos.			
4	Corrosion Resist Fleet Guard or Equivalent	1	Nos.			
5	Engine Oil (Original, Free from impurities) Delo Gold 15w40 or Equivalent	100	Liters			
6	Providing services Replacement of filters, engine oil, radiator services and general checking of complete Genset parts, generator operation. Complete in all respect.	1	Job			
Grand Total Amount (Rs.)						

Note:

- Purchase / work order (s) will be awarded on **turnkey / grand total** basis.
- Please quote the rates on our BoQs and clearly mention the quoted model / brand otherwise your bid / items may be rejected.
- Multiple prices of an item may lead to rejection of the item / bid.

Signature & Stamp of the Bidder**TERMS AND CONDITIONS****[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]**

1. **Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.**
2. Part / Advance payments is not allowed.
3. The exact completion / delivery time from the date of the purchase / work order will be **10 days**. The handing over / completion time for this contract is of critical importance.

Signature of Contractor with Stamp

- 4. Your bid proposal should be inclusive of freight and all taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
- 5. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
- 6. The quotation should be submitted in a sealed envelope.
- 7. The envelope shall bear the word "**CONFIDENTIAL**" and the identification "**Mobil Oil & Filters with Services for 500 KVA (Model QX 500 KVA) Generator**", and should be marked as under;
 - Secretary Purchase Committee
 - COMSATS Institute of Information Technology, Lahore Campus
 - Defence Road, Off Raiwind Road, Lahore.
 - Tel: 042-111-001-007, Ext: 875
- 8. Payment will be made on submission of Invoice in the name of "COMSATS Institute of Information Technology, Lahore Campus" with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery and installation, and COMSATS Lahore acceptance / inspection thereof.
- 9. All prices should be quoted on F.O.R (Pak Rupees) and **valid for at least 40 days**.
- 10. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled.
- 11. The bid should be submitted in a sealed and stamped envelope up to **June 01, 2016 before 1400 Hrs** and will be opened on the same date at **1430 hrs** in the presence of available bidders.

12.

13. I / We

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN # :**.....**GST#:**.....

the undersigned certify that the terms and conditions as contained in the documents vise, " Terms and Conditions for Tender Notice of COMSATS Institute of Information Technology, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into.

Signature of Contractor with Stamp