



COMSATS University Islamabad (CUI), Lahore Campus

Defence Road, Off Raiwind Road, Lahore

Tender No. CUI-LHR-TN-13-19-1282

Case # 2809

Single Stage One Envelop Procedure

Title of Tender: **Glassware for Department of Chemistry, CUI-Lahore Campus**

TERMS AND CONDITIONS

- 1. All pages of bidding documents are mandatory to be signed / stamped, meaning thereby bidder agrees to our terms & conditions mentioned herein, failing which the bid may be rejected.*
- 2. Any addition, deletion or modification of any clause of the procurement terms & conditions/BoQs of CUI, Lahore Campus by any vendor will not be acceptable and may lead to rejection of the bid.*
- 3. Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
4. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS University Islamabad, Lahore Campus.
5. Documents along with Pay Order / Demand Draft amounting to **Rs. 1000/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS University Islamabad, Lahore Campus to the address given below. No bid will be accepted without tender documents' fee.
6. Part / Advance payments is not allowed.
- 7. The exact completion/delivery time from the date of the purchase / work order will be 40 days. The handing over / completion time for this contract is of critical importance.**
8. Your bid proposal should be inclusive of freight and all other taxes and to be delivered at CUI, Lahore Campus's premises.
9. After opening of bids, CUI, Lahore Campus will examine the bids for completeness as per tender document.
10. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
11. The bid should be submitted in a sealed envelope up to **July 17, 2019** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
12. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS University Islamabad, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

The envelope shall also bear the word “**CONFIDENTIAL**” and following identification quotation of **“Glassware for Department of Chemistry, CUI-Lahore Campus”**.

13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
14. **If the vendor fails to deliver the goods / services to CUI-Lahore Campus in time then the penalty will be charged as under:-**
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
16. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
17. Payment will be made on submission of Invoice in the name of “COMSATS University Islamabad, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
18. All prices should be quoted on **F.O.R (Pak Rupees) inclusive of all taxes.**
19. All prices should be valid for at least **90 days.** Withdrawal or any modification of the original offer within the validity period shall entitle CUI-Lahore Campus to forfeit the earnest money in favor of the CUI-Lahore Campus and / or put a ban on such vendor participation in CUI tenders / works.
20. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
21. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
22. The CUI-Lahore Campus reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
23. **The bidder is required to furnish in form of Bank deposit/ CDR/ Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS University Islamabad, Lahore Campus”.**
24. COMSATS University Islamabad, Lahore Campus reserves the rights to reject the bid if;
 - i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. The offer is from a firm, which is black listed by any Govt. Office.
 - vii. The offer is received by telephone/telex/fax/telegram.
 - viii. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
25. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.

26. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:**
- Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.

BoQs of Glassware for Department of Chemistry, CUI-Lahore Campus

Vendors are required to provide both unit and total price of each item and calculations must be made carefully to avoid mistakes. However, in case, total price does not match with the unit price and quantity due to calculation error or typo error, any of the following can be opted						
1. The bid may be rejected on the reason of ambiguity (OR)						
2. Unit price will be considered as final and total price of the respective item will be calculated by multiplying it with the quantity required. Sub-totals and grand total will also be corrected accordingly						
No change in the BoQs (Specs & Qty.) of CUI-Lahore Campus, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CUI-Lahore Campus BoQ may lead to rejection of bid (fully or partially).				Prices to be quoted inclusive of all Taxes		
Sr. #	Item Name & Specifications	Qty		Quoted Model/ Make	Unit Price (Rs.)	Total Price (Rs.)
1	Beaker 100ml Borosilicate glass	60	Nos.			
2	Beaker 250ml Borosilicate glass	60	Nos.			
3	Beaker 500ml Borosilicate glass	24	Nos.			
4	Beaker 1000 ml Borosilicate glass	24	Nos.			
5	Volumetric flask 25ml Borosilicate glass with glass stopper	60	Nos.			

6	Volumetric flask 50ml Borosilicate glass with glass stopper	60	Nos.			
7	Volumetric flask 100ml Borosilicate glass with glass stopper	60	Nos.			
8	Volumetric flask 250ml Borosilicate glass with glass stopper	24	Nos.			
9	Volumetric flask 500ml Borosilicate glass with glass stopper	12	Nos.			
10	Volumetric flask 1000ml Borosilicate glass with glass stopper	12	Nos.			
11	Volumetric flask 2000ml Borosilicate glass with glass stopper	06	Nos.			
12	Measuring cylinder 10ml Borosilicate glass with gradution	24	Nos.			
13	Measuring cylinder 25ml Borosilicate glass with gradution	24	Nos.			
14	Measuring cylinder 50ml Borosilicate glass with gradution	24	Nos.			
15	Measuring cylinder 100ml Borosilicate glass with gradution	24	Nos.			
16	Measuring cylinder 500ml Borosilicate glass with gradution	6	Nos.			
17	Measuring cylinder 1000ml Borosilicate glass with gradution	6	Nos.			
18	Conical flask 50ml Borosilicate glass	12	Nos.			
19	Conical flask 100ml Borosilicate glass	12	Nos.			
20	Conical flask 250ml Borosilicate glass	60	Nos.			

21	Serological pipettes 1ml Borosilicate glass, sterile, accuracy:0.01ml	24	Nos.			
22	Serological pipettes 2ml Borosilicate glass, sterile, accuracy:0.01ml	24	Nos.			
23	Serological pipettes 5ml Borosilicate glass, sterile, accuracy:0.01ml	24	Nos.			
24	Serological pipettes 10ml Borosilicate glass, sterile, accuracy:0.01ml	24	Nos.			
25	Serological pipettes 25ml Borosilicate glass, sterile, accuracy:0.01ml	6	Nos.			
26	Serological pipettes 50ml Borosilicate glass, sterile, accuracy:0.01ml	6	Nos.			
27	Pinch clamp Stainless steel	12	Nos.			
28	Screw clamp Stainless steel	12	Nos.			
29	Crucible (8 ML) Porcelain	12	Nos.			
	Crucible (13 ML) Porcelain	12	Nos.			
	Crucible (60ML) Porcelain	12	Nos.			
30	Crucible tong Stainless steel	12	Nos.			
31	Pipette bulb Rubber	12	Nos.			

32	Evaporating dish Porcelain (35 mL)	24	Nos.			
	Evaporating dish Porcelain (75 mL)	24	Nos.			
	Evaporating dish Porcelain (100 mL)	12	Nos.			
	Evaporating dish Porcelain (125 mL)	12	Nos.			
33	Watch glass Sodalime glass	60	Nos.			
34	Erlenmyer flask Polycarbonate, 50 mL	12	Nos.			
	Erlenmyer flask Polycarbonate, 100 mL	12	Nos.			
	Erlenmyer flask Polycarbonate, 250 mL	6	Nos.			
35	Test tube borosilicate glass	60	Nos.			
36	Glass funnel Borosilicate	200	Nos.			
37	Burette 50 ml Glass	24	Nos.			
38	Test tube holder Iron	60	Nos.			
39	Test tube brush Small	12	Nos.			
40	Stirring rod Glass small size	60	Nos.			
41	Forecep Stainless steel	30	Nos.			

42	Triangle Iron and small size	30	Nos.			
43	Stands (Ring and catcher) Iron	30	Nos.			
44	Funnel support polypropelene, 4 funnels	4	Nos.			
45	Litmus paper	30	Nos.			
46	Burette clamp Stainless steel	24	Nos.			
47	Bunsen burner Stainless steel	12	Nos.			
48	Washing bottles Plastic medium size	30	Nos.			
49	Wire guaz Iron and medium size	30	Nos.			
50	Mortar and pastle (medium sizes) Porcelain	10	Nos.			
51	Spatulla micro Stainless steel	60	Nos.			
52	Spatulla macro Stainless steel	60	Nos.			
53	Desicator (medium sizes) Glass	3	Nos.			
54	Buchner funnel 125ml	06	Nos.			
	Buchner funnel 250ml	06	Nos.			
55	Filter and suction flask Glass 500 ml	6	Nos.			

56	Petri dish 90 mm, Glass	60	Nos.			
58	Reagent bottles 30 ml Glass	24	Nos.			
59	Reagent bottles 60 ml Glass	24	Nos.			
60	Reagent bottles 100 ml Glass	24	Nos.			
61	Reagent bottles 500 ml Glass	12	Nos.			
62	Quick fit stoppers 24/29 Glass	24	Nos.			
63	Quick fit stoppers 29/32 Glass	24	Nos.			
64	Single neck quick fit round bottom flask, 25 ml, 24/29 borosilicate	24	Nos.			
65	Single neck quick fit round bottom flask, 50 ml, 24/29 borosilicate	24	Nos.			
66	Single neck quick fit round bottom flask, 100 ml, 24/29 borosilicate	24	Nos.			
67	Single neck quick fit round bottom flask, 250 ml, 24/29 borosilicate	12	Nos.			
68	Single neck quick fit round bottom flask, 500 ml, 24/29 borosilicate	06	Nos.			
69	Single neck quick fit round bottom flask, 1000 ml, 24/29 borosilicate	06	Nos.			
70	Three neck quick fit round bottom flask, 50 ml, 24/29 & 19/26 borosilicate	24	Nos.			
71	Three necks quick fit round bottom flask, 100 ml, 24/29 & 19/26 borosilicate	24	Nos.			

72	Two necks quick fit round bottom flask, 100 ml, 24/29 borosilicate	12	Nos.			
73	Dimroth condenser with cone and socket, 24/29 borosilicate	24	Nos.			
74	Isomental 500 ml	02	Nos.			
75	Isomental 2L	02	Nos.			
76	BOD Bottles	7	Nos.			
77	Media bottles 250 ml	24	Nos.			
78	Media bottles 500 ml	24	Nos.			
79	Media bottles 1000 ml	6	Nos.			
80	Filter paper 0.45 micron nylon	24	Nos.			
	Filter paper 0.25 micron nylon	24	Nos.			
81	Thermometer 110 C	12	Nos.			
82	Thermometer -10 to 250	12	Nos.			
83	Screw capped glass vials	200	Nos.			
84	Centrifuge tubes 2ml	24	Nos.			
85	Centrifuge tubes 20ml	24	Nos.			

86	TLC Plate , silica Coated 25, 5x10 cm each	3	packs			
87	Filter sheet paper	24	sheets			
88	Gloves for anaerobic chamber (Gloves Box)	5	Pairs			
89	Adjustable Micropipettes 0.05 to 0.5 ul	2	Nos.			
90	Adjustable Micropipettes 0.5 to 10 ul	2	Nos.			
91	Adjustable Micropipettes 10 to 100 ul	2	Nos.			
92	Adjustable Micropipettes 100 to 1000 ul	2	Nos.			
93	Adjustable Micropipettes 1000 ul to 5000 ul	2	Nos.			
94	Micropipettes tips packet of 1000 to 0.5ul (contains 1000 tips)	2	Pack			
95	Micropipettes tips packet of 1000 to 10ul (contains 1000 tips)	2	Pack			
96	Micropipettes tips packet of 1000 to 100ul (contains 1000 tips)	2	Pack			
97	Micropipettes tips packet of 1000 to 1000ul (contains 1000 tips)	1	Pack			
98	Micropipettes tips packet of 1000 5000ul (contains 1000 tips)	1	Pack			
99	Teflon tubing with end connectors (ID=4mm, OD=6MM) 10 ft length	01	No.			
100	Silicon tubing with end connectors ID(4mm), OD(6MM) 10ft length	01	No.			

101	Quartz tubing ID(4mm), OD(6MM) 5 ft length	01	No.			
102	Quartz Wool 250g	01	No.			
103	Syringe Filters 0.22 µm (Pack of 500 Nos.)	01	Pack			
104	60 ml Syringes	20	Nos.			
105	Filter paper Pack of 100 Sheets	4	Pack			
106	Pneumatic connectors for 6 mm OD tube	20	Nos.			
107	Pneumatic ferrule union for 6 mm OD tube	20	Nos.			
108	Pneumatic ferrule tee tee for 6 mm OD tubing	20	Nos.			
109	Stainless Steel ferrule connectors for 6 mm OD tubing	20	Nos.			
110	Nitrogen Gas Cylinder Empty cylinder with regulator and all other accessories.	01	No.			
111	Alumina slurry with polishing kit Alumina slurry (2 mesh sizes)	01	No.			
112	0.05 micron, 0.02 micron mesh size	01	No.			
113	High-Level Chlorine Test Strips 0 to 10, 000 ppm	1	Pack			

114	Gloves Disposable Small (pack 100 NOs)	02	Pack			
	Gloves Disposable Large (pack 100 N)	02	Pack			
115	Industrial Roll Tissue Paper Details: Extra-large roll of tissue paper Way of Dispense: Floor Stand	2	Nos.			

Special Terms and conditions:

1. Please quote the rates on our BoQs and clearly mention the quoted model / brands, otherwise your bid / items may be rejected.
2. Purchase / work order (s) will be awarded on **Item Wise Basis** as mentioned in BoQs.
3. **Multiple rates of an item may also lead to the rejection of bid / item.**