

Below is a detail of items required for subjected tender
Complete Tender documents have not been uploaded or emailed
as it is mandatory to visit the CIIT-Lahore Campus (Store
Office) during office hours for the inspection of Samples of all
items and afterwards Tender documents shall be issued.

Subject: BoQs of Stationery, Printing and General Items for Sem. Spring-2018

Case # 2240

Opening Date 27-12-2017

Tender No: CIIT-TN-13-17-990

Sr.#	Item / Work Name with Specifications		Qty.	
Stationery Items				
1	Paper Ream A4 80 Gm 500 Sheets,96 Brightness, 20 lb, Higher brightness paper pure white paper, thick jala for printing	Imported (HP)/or equivalent	Ream	200
2	Paper Ream A4 80 Gm 500 Sheets,96 Brightness, 20 lb, Higher brightness paper pure white paper, thick jala (for photo copy)	Imported (HP) /or equivalent	Ream	400
3	File Separator (A4 size) (Separator 1-10) (10 pieces per packet)	Colourline /or equivalent	packets	1000
4	Board Marker (Black ,Blue,) Toluene Free made in Japan (with cap size L-14.6cm)(with out cap size 14.0cm) ,dia 1.5cm (12 nos per packet)	(Snowman) SB -12 /or equivalent	packets	300
5	Permanent Marker (with cap size L-14.3cm)(dia 1.7cm) Made in Japan (Black ,Blue) (12 nos per packet)	(Snowman) (Giant Marker) (model-CG) /or equivalent	packets	20
6	Ballpoint (Blue ,Black, Red,)size L-13.7cm, with rubber Grip (10 nos per packet)	Piano Point Tip 0.8mm /or equivalent	packets	400
7	Gel Pen (Blue,Black) (with cap size L-14.2cm)(with out cap size 13.7cm) with rubber grip (12 nos per packet)	Uni Ball Signo 0.7mm, /or equivalent	packets	20
8	Gel pen (Made in Japan) (water proof/Fade proof) (Black ,Blue)size L-13.9cm, dia 0.9cm (12 nos per packet)	(uni ball Eye) Micro UB-150 /or equivalent	packets	20
9	Pointer (Black ,Blue)(10 pieces per packet) (10 nos per packet)	Dollar Soft-liner 0.3 /or equivalent	packets	20
10	Correction Pen , 7 ml , German chemical (Metal Tip 0.8mm)(size 13cm) Patent Chemical 3 year guarantee, new ozone safe formula, (12 nos per packet)	(KITA) Art no. K-777 /or equivalent	packets	30
11	Highlighter 1-4.5 mm size L-14.3cm made in pakistan Broad Point safe for computer and fax paper, Mix Color (Green ,Pink, Orange) (12 nos per packet)	(Dollar) /or equivalent	packets	30
12	Lead Pencil with Rubber Tipped (12 nos per packet)	(Dollar Mytm pencil PH456) /or equivalent	packets	200
13	Scotch Tape 1" 50y as per sample	Deer Brand /or equivalent	Nos.	500
14	Scotch Tape 2" 50y as per sample	Deer Brand /or equivalent	Nos.	500
15	Stock Register (Page 380 leave 190) (size H-12.5, W8) 70gm	Koh-e-Noor (5 No) /or equivalent	Nos.	20
16	Dispatch register (Page 380 leave 190) (size H-12.5, W8) 70gm	Koh-e-Noor (5 No) /or equivalent	Nos.	20
17	Register Simple (as per sample) (16 Nos.)Page 200 leaves 100, Siz (H-12.5, W-8)(75 GM imported page narrow ruled line	Munir /or equivalent	Nos.	100
18	Attendance Register 160 Page leaves 80 (size H-13,W-8)(75 GM)	Koh-e-Noor (2 No) /or equivalent	Nos.	20
19	Log Book Page 236 leaves 118(size H-8, W-6.4) 70gm	Koh-e-Noor (03 Nos) /or equivalent	Nos.	30
20	Stamp Pad (Size 7 *11)(Black,blue,)	(Lancer) /or equivalent	Nos.	10
21	White Board Marker Refill ink Erasable (Black ,Blue)	Snowman /or equivalent	Nos.	100
22	Staples Pin 24/6 (1000 pins) Art # ST 246	Dollar /or equivalent	packets	250

23	stapler pin Remover	0508B Kw-triO /or equivalent	Nos.	24
24	Paper Puncher (2 Hole) Medium	KW-tri O9660 /or equivalent	Nos.	100
25	Bench Tape Dispenser for 2" Tape (Sharp Knife with blade cover) (Hold Large upto 5"(127mm)diameter) with tape supporter in mid (Size L-22.7 ,W-8cm)	(Excell ET-227) Made in Taiwan /or equivalent	Nos.	18
26	Box File Plastic (as per sample)(Size L-34.4cm, W-28.7cm) Blue Color	(Alfalah 1220) /or equivalent	Nos.	200
27	Box File (as per sample)(Size L-34.4cm, W-28.7cm)	Ghauri NO.545 original /or equivalent	Nos.	1000
28	Ring File original (as per sample)	Ghauri NO.5 original /or equivalent	Nos.	100
29	Paper Cutter (18mm) (plastic Fine Quality)	Haixin HX-6898 (18mm) /or equivalent	Nos.	150
30	Steel Scale 12 inch size	(MC China) /or equivalent	Nos.	100
31	Sharpener	(Dux) /or equivalent	Nos.	300
32	Eraser	deli art # 3041 /or equivalent	Nos.	200
33	Binder Clips 1 1/2" (12 nos per packet)	Ding LI Art NO 0004 /or equivalent	packets	20
34	White Board Duster (as per sample)		Nos.	500
35	Dusting cloth as per sample		Nos.	400
36	Note Pad Sticking (size 3" X 3") 100 sheets	Sansa /or equivalent	Nos.	200
37	Note Pad Non-Sticking 3.5" X 5.5" 80 g imported paper 100 leave 200page (as per sample)		Nos.	200
38	File Ribbon Fine quality as per sample		Nos.	500
39	Glue Stick Made in koria	(sensa 8gm) /or equivalent	Nos.	300
	Printing Items			
40	Student Rexene Folder (SDP) Blue Color Double side folder Fine Quality Rexene (Both Inner & Outside) Hard Board inside the folder Size: Length 12.25 x Width 9.5 inch (per side) Logo of COMSATS & Full Name of COMSATS on Front Side Imported Clip inside the folder Large Pocket inside the folder Size: L 8.5 x W 8 inch) Pen Holder pocket inside Fine quality of Metallic golden color clips on each outer corner of the folder With all aspects as per sample		Nos.	800
41	File Cover (yellow) 450 Grams Box Board card, Yellow Ground Printed on Both Sides, Dye Cutting, 7 Inch Patri , 2.5" wide size transparent Scotch Tape in side as per sample		Nos.	1500
42	File Cover (Pink)student file Art Card 350 Grams, Pink Color Ground Printed on Both sides, 7 inch Patri , Dye Cutting as per sample		Nos.	500
43	File Cover (Blue)Personal file Art card 450 Grams, Blue color Ground Printed on Both Sides, Dye Cutting, 7 Inch Patri , tape on corner side, 3.5" wide size Binding Blue color scotch Tape in side as per sample		Nos.	500
44	File Cover (Green) Purchase file 450 Grams Box Board card, Green Ground Printed on Both Sides, Dye Cutting, 7 Inch Patri , Binding Green Cloth Scotch Tape in side as per sample		Nos.	300
45	File Folder (blue & white) 350gm Laminated 9.5 x 13 Inch Size, Art Card 300 Grams, 3 color Printing, Laminated, Pocket Pasted Inside as per sample		Nos.	5000
46	Envelope Size 9"x 4"(80gm Imported) 1 color Printed as per sample		Nos.	5000
47	Envelope window Size 9"x 4"(80gm Imported) 1 color Printed as per sample		Nos.	2000
48	Envelope Size 12" x 9.5" (80 gm Imported) 1 color Printed as per sample		Nos.	7000
49	Envelope Size 17.5" x 12" (80 gm Imported) 1 color Printed as per sample		Nos.	3000

50	Drafting Pad (Small) Size 68 Grams Local Paper, 60 Leaves, 113 Grams Art paper for Title, Hard Ghatta on Bottom as per sample		Nos.	400
General Items				
51	Air freshener 300ml ,Made in EU, minimum 25 years manufacturing size: L-23.4, Dia 5.3cm , with removable cap	Cobra /or equivalent	Nos.	100
52	AIR FRESHENER 400 ML ,Made in Paris , size: L-23.4, Dia 5.3cm , with removable cap	PARIS LOTION ADMIRE /or equivalent	Nos.	200
53	Soap (Made in Pakistan) 115Gm	Safe Guard /or equivalent	Nos.	50
54	Surf 90gm	Aril /or equivalent	Nos.	100
55	Towel Size (26"x 53") fine quality as per sample	oxford Gold /or equivalent	Nos.	30
56	Plastic Dust Bin Small without cover as per sample		Nos.	70
57	Foot Mat Plastic as per sample 34.5" x 23.5"		Nos.	50
58	Tissue Box , 150x2 Ply ,Food Safety Certified, Standard system certified,100% wood Pulp, Pure white paper	Rose Petal, PoP-UP /or equivalent	Nos.	400
59	Tissue Toilet Roll , Pure white paper 2 ply,	Rose Petal Maxob /or equivalent	Nos.	500
60	Toilet water pot Plastic (Lotay) as per sample			30
61	Scissor 9.5" as per sample	Sensa /or equivalent	Nos.	40
62	Door Lock 2 1/2" (as per sample)	(Tri-Circle original) /or equivalent	Nos.	36
63	Door Lock 2" (as per sample)	(Tri-Circle original) /or equivalent	Nos.	50
64	Door Lock 1 1/2" (as per sample)	(Tri-Circle original) /or equivalent	Nos.	60
65	Energy Cell (Clocks) AA	Toshiba (Original) /or equivalent	Nos.	200
66	Furniture Polish 250ml	(Kiwi Revive-All) /or equivalent	Nos.	250
67	Glint cleaner 500ml	Insta /or equivalent	Nos.	200
68	WD 40 200 ml as per sample		Nos.	100
69	Water Glass	Toyo Nasic (Original) /or equivalent	Nos.	200
70	Door Bell wireless without shoe with 2 extra Cell for controller	(everyday Home) /or equivalent	Nos.	6
71	DVD R/W (Individual Packing)	Sony /or equivalent	Nos.	200
72	Mosquito Spray 400ml	Mortein /or equivalent	Nos.	36
73	Soap Liquid 475ml	(Lemon Max) /or equivalent	Nos.	36

Please feel free to contact in case of any query:

**Purchase Section
COMSATS University
Lahore
042-111-001-007 ext 875**