



COMSATS Institute of Information Technology
Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-17-912
Case # 2120

TERMS AND CONDITIONS

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

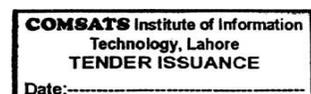
1. *Any addition, deletion or modification of any clause of the procurement terms & conditions / BoQs of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
3. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
4. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
5. Part / Advance payments is not allowed.
6. The exact completion/delivery time from the date of the purchase / work order will be **40 days**. The handing over / completion time for this contract is of critical importance
7. Your bid proposal should be inclusive of freight and all other taxes and to be delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
8. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
9. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
10. The bid should be submitted in a sealed envelope up to **August 16, 2017** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
11. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of "**Chemicals and Glassware Required for IRCBM**".

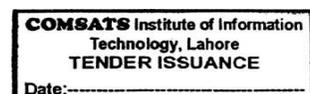
12. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.

Signature & Stamp of Bidder



- 13. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
- a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
14. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
15. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
16. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
17. All prices should be quoted on F.O.R (Pak Rupees).
18. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
19. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
20. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
21. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 22. The bidder is required to furnish in form of Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
23. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
- i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
 - vii. The offer is from a firm, which is black listed by any Govt. Office.
 - viii. The offer is received by telephone/telex/fax/telegram.
 - ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
24. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.

Signature & Stamp of Bidder



25. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:**
- **Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.**

BoQs of Chemicals and Glassware Required for IRCBM, CIIT-Lahore

No change in the BoQs (Specs & Qty.) of CIIT, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CIIT's BoQ may lead to rejection of bid (fully or partially).					Rates to be quoted inclusive of all (applicable) taxes	
Sr. #	Item Name	Specifications	Quantity		Quoted Model / brand	Total Price (Rs).
1.	Calcium Nitrate tetra hydrate	13477-34-4 or equivalent (500 Gram packing each)	2000	Gram		
2.	Mg powder (-325 mesh 99%)	7439-95-4 or equivalent (01 kg packing each)	4	Kg		
3.	Zn powder (-325 mesh, 99.9% , metals basis)	7440-66-6 or equivalent (01 kg packing each)	3	Kg		
4.	Aluminum powder (99.5%, metal basis, -325 mesh)	7429-90-5 or equivalent ((01 kg packing each)	2	Kg		
5.	Calcium granules (-6mesh or smaller)	7440-70-2 or equivalent (100 Gram each)	200	Gram		
6.	Zinc Sulphate 99%	7446-20-0 or equivalent	100	Gram		

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7.	Ammonium Hydroxide	1336-21-6 or equivalent	5	L		
8.	Calcium Sulphatedihydrate	10101-41-4 or equivalent	1	Kg		
9.	Ammonium phosphate mono basic	7722-76-1 or equivalent (01 kg packing each)	2	Kg		
10.	Ammonium phosphate dibasic reagent grade, ≥98.0%	7783-28-0 or equivalent (01 kg packing each)	2	Kg		
11.	Nitric Acid	7697-37-2 or equivalent	2.5	L		
12.	Phosphoric Acid (85 wt. % in H₂O, FCC, FG)	7664-38-2 or equivalent	1	Kg		
13.	Hydrogen peroxide (30 % (w/w) in H₂O)	7722-84-1 or equivalent	1000	ml		
14.	Calcium hydroxide	1305-62-0 or equivalent (01 kg packing each)	2	Kg		
15.	Acetone	67-64-1 or equivalent (01 Liter packing each)	2	Liter		
16.	TRIS	77-86-1 Item No. T1503 or equivalent	1	Kg		
17.	NaOH	1310-73-2 or equivalent	1	Kg		
18.	Sodium Chloride	7647-14-5 Item No. S9625 or equivalent	1	Kg		
19.	Calcium Chloride dihydrate	10035-04-8 or equivalent	500	Gm		
20.	Calcium Chloride anhydrous	10043-52-4 or equivalent (500 gm packing each)	1000	Grm		
21.	Sodium bicarbonate	144-55-8 or equivalent	500	Gm		

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22.	dipotassium hydrogen phosphate (K ₂ HPO ₄)	11-4-7758 or equivalent	500	Gms		
23.	potassium dihydrogen phosphate (KH ₂ PO ₄)	7778-77-0 or equivalent	500	Gms		
24.	TEMED	110-18-9 or equivalent	100	ml		
25.	Acrylamide Microbiology grade	79-06-1 or equivalent	500	Gram		
26.	Bis Acrylamide	110-26-9 or equivalent	100	Gram		
27.	Ammonium per sulfate	7727-54-0 or equivalent	1	kg		
28.	Hydroxyapatite	Plasma Biotel or equivalent (500 g packing)	1000	g		
29.	SiO ₂ polishing paste or equivalent		1	Liter		
30.	Diamond Suspension 6 μm or equivalent	Polycrystalline Water based suspension 6 μm	500	ml		
31.	Diamond Suspension 3 μm or equivalent	Polycrystalline Water based suspension 3μm	500	ml		
32.	Diamond Suspension 1 μm or equivalent	Polycrystalline Water based suspension 1μm	500	ml		
33.	Stainless Steel (316L) Or equivalent	Sheet, 1 mm thickness, (either complete sheet or in equal size pieces) 1 m ²	8	Kg		
34.		2 mm sheet thickness, (either complete sheet or in equal size pieces) 1 m ²	16	Kg		
35.		3mm – 5mm Dia Rod (02 meter length)	1	Kg		

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36.	Titanium Ti-6Al-4V or equivalent	1 mm sheet thickness, (either complete sheet or in equal size pieces) 1 m ²	1	No.		
37.	Mg AZ91 D or equivalent	2mm thick sheet, (either complete sheet or in equal size pieces) 1 m ²	1	No.		
38.	Stainless steel crocodile/ alligator/ catcher or equivalent	Small , medium size (02 Dozen each)	4	Dozen		
39.	Copper/Brass crocodile/ alligator/ catcher or equivalent	Small , medium size (02 Dozen each)	4	Dozen		
40.	Petri dishes with lid	100 x 20 mm	20	Nos.		
41.	Measuring Cylinders	10, 25, 50 , 100 ml (02 each)	4	Nos.		
42.	Beakers	10, 25, 50 ml (04 each)	12	Nos.		
43.	Beakers	100, 250 ml (02 each)	4	Nos.		
44.	Conical Flasks or equivalent	10, 25, 50 ml (04 each)	12	Nos.		
45.	Conical Flasks or equivalent	100, 250 ml (02 each)	4	Nos.		
46.	Volumetric Flasks or equivalent	10, 25, 50 ml (02 each)	06	Nos.		
47.	Volumetric Flasks or equivalent	100, 250 ml (02 each)	4	Nos.		
48.	Round Bottom Flasks	10, 25, 50, 100 ml (04 each)	16	Nos.		
49.	Round Bottom Flasks	250 ml	02	Nos.		

50.	2-Neck Round Bottom Flasks	50, 100, 250 ml (02 each)	06	Nos.		
51.	3-Neck Round Bottom Flasks	50, 100, 250 ml (02 each)	06	Nos.		
52.	Filtration Flasks with Side Tube	500 ml	2	Nos.		
53.	Condenser	250 mm	2	Nos.		
54.	Test Tubes	16 x 150 mm	12	Nos.		
55.	Glass Rods	30 cm	2	Nos.		
56.	Vacuum Desiccators	250 mm Dia	2	Nos.		
57.	Glass Pipettes	1,5,10 ml (02 each)	6	Nos.		
58.	Glass Spatulas (length 12 in)	weighing capacity 100mg	2	Nos.		
		weighing capacity 1 g	2	Nos.		
		weighing capacity 5g	2	Nos.		
59.	Steel Spatulas (Tapered at one end and spoon at other end, length 12in)	weighing capacity 100mg	2	Nos.		
		weighing capacity 1 g	2	Nos.		
		weighing capacity 5g	2	Nos.		
60.	Forceps and Tweezers	-	6	Nos.		
61.	Micro-pipettes	0.5 to 10 μ L	1	No.		
62.	Micro-pipettes	10 to 100 μ L	1	No.		
63.	Luggincapliary	5,10 mm dia (04 each)	8	Nos.		

64.	Magnifying Glass or equivalent		2	Nos.		
65.	Alumina Crucibles (cylindrical) 99.7 % purity or equivalent	50 ml	10	Nos.		
		200 ml	10	Nos.		
66.	Petri Dishes Plastic	90 × 20 ml (20 Pieces in each Pack)	5	Pack		
67.	Wash Bottles	250, 500 ml (06 each)	12	Nos.		
68.	Magnetic Bars	cross shape (10 X 10 mm , 20 X20 mm, 30 X 30 mm) (vitlab) or equivalent (02 each)	04	Nos.		
69.	Magnetic Bars	polygonal (5, 10, 15, 30, 50 , 70 mm) (vitlab) or equivalent (04 each)	24	Nos.		
70.	Centrifuge Tubes Conical Bottom or equivalent	10, 15 ml (400 each)	800	Nos.		
71.	Micro-centrifuge Tubes	1.5 ml	100	Nos.		
72.	PTFE Tubing or equivalent	5, 10 mm Internal Dia (vitlab) (12 m length each)	2	Lengths		
73.	Parafilm Roles or equivalent		2	Nos.		
74.	Sample Vials (Screw Cap) or equivalent	10 ml (50 pieces in each pack)	3	Pack		
		20 ml (50 pieces in each pack)	3	Pack		
		30 ml (50 pieces in each pack)	3	Pack		

75.	Hypodermic Syringes or equivalent	10 ml (50 pieces in each pack)	3	Pack		
		15 ml (50 pieces in each pack)	3	Pack		
76.	Gloves	Small (50 pieces in each pack)	4	Packs		
		Medium (50 pieces in each pack)	4	Packs		
		Large (50 pieces in each pack)	4	Packs		
		Small (50 pieces in each pack)	4	Packs		
		Medium (50 pieces in each pack)	4	Packs		
		Large (50 pieces in each pack)	4	Packs		
77.	Syringes	5 ml (50 pieces in each pack)	2	Packs		
		20 ml (50 pieces in each pack)	2	Packs		
78.	Portable pH Meter	pH range 0-14 with digital display	1	No.		
79.	pH Strips	Strips for pH measurement, 0-14, with 1 unit increments (100 strips in each pack)	10	Pack		
80.	Thermometer (Quick Fit) with digital display or equivalent	Upto 150 ⁰ C	2	Nos.		
81.	Thermometer (Quick Fit) with digital display or equivalent	Upto 300 ⁰ C	2	Nos.		

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82.	Media bottles	50, 100, 200 ml (02 pack each size) (10 pieces in each pack)	6	Packs		
83.	Acrylic based materials for metallographic samples mounting	Polymeric power (01 Kg Packing) or equivalent	2	Kg		
		Hardener (initiator) or equivalent	1	1 liter		
84.	Cold mounting cups for metallographic sample mounting	Si-Rubber based (reusable) or equivalent Dia 25 mm; Height 23 mm	10	Pieces		
85.	Teflon sheet or equivalent	0.5 cm thickness (1 m ²)	1	No.		
86.		3 cm thickness (1 m ²)	1	No.		
87.		5 cm thickness (1 ft ²)	1	No.		
88.	Teflon tape or equivalent	1 packet contain 12 pieces	2	Packet		
89.	Paper Tape, Scotch Tape , Two sided tape	Made in China or equivalent (06 Nos. in each Packet)	6	Packets		

Note:

- Purchase / work order (s) will be awarded on **Item Wise basis**.
- Please submit the bid on CIIT-Lahore prescribed BoQs and clearly mention the quoted model brands, otherwise your bid / item may be rejected.
- Multiple rates of an item may also lead to the rejection of bid / item.