

**Tender terms and conditions shall be issued to bidders on visiting
CIIT Lahore for inspecting the samples of required items.**

BoQs of Stationery, Printing and General Items for Semester Fall-2017, CIIT-Lahore

(Case # 2095)

Tender No: CIIT-TN-13-17-894

Sr .#	Item Name & Specification	Unit	Qty
Stationery Items (Item Wise Basis)			
1	Paper Ream A4 80 Gm 500 Sheets,96 Brightness, 20 lb, Higher brightness paper pure white paper, thick jala (for printing)	Imported (HP) or equivalent	Ream 500
2	Paper Ream A4 80 Gm 500 Sheets,96 Brightness, 20 lb, Higher brightness paper pure white paper, thick jala (for photo copy)	Imported (HP) or equivalent	Ream 500
3	Color paper A4 size 100 sheets 80Gm Imported		Packets 10
4	Graph Paper (letter size) (as per sample available at CIIT-Lahore)		Nos. 1000
5	Ballpoint (Blue , Red,)size L-13.7cm, with rubber Grip (10 Nos. per packet)	Piano Point Tip 0.8mm or equivalent	Packets 300
6	Gel Pen (Black) (with cap size L-14.2cm)(without cap size 13.7cm) with rubber grip (12 Nos. per packet)	Pilot G-2 0.7mm or equivalent	Packets 10
7	Gel Pen Gel Liquid 0.7mm	Piano Gelflo or equivalent	Packets 10
8	Correction Pen , German chemical (Metal Tip 0.8mm)(size 13cm) Patent Chemical 3 year guarantee, new ozone safe formula, (12 Nos. per packet)	(KITA) Art no. K-777 , 7 ml or equivalent	Packets 10
9	Highlighter 1-4.5 mm size L-14.3cm made in Pakistan or equivalent Broad Point safe for computer and fax paper, Mix Color (Green ,Pink, Orange) (12 Nos. per packet)	(Dollar) or equivalent	Packets 20
10	Lead Pencil with Eraser (12 Nos. per packet)	(Dollar Mytm pencil PH456) or equivalent	Packets 200
11	Scotch Tape 1" 50y	Deer Brand or equivalent	Nos. 500

12	Scotch Tape 2" 50y	Deer Brand or equivalent	Nos.	500
13	Paper Tape 1"	China or equivalent	Nos.	50
14	Stock Register (5 No) (Page 380 leave 190) (size H-12.5, W8) 80gm	Koh-e-Noor or equivalent	Nos.	30
15	Dispatch register (5 No) (Page 380 leave 190) (size H-12.5, W8) 80gm	Koh-e-Noor or equivalent	Nos.	18
16	Attendance Register (02) 160 Page leaves 80 (size H-13,W-8)(80 GM)	Koh-e-Noor or equivalent	Nos.	20
17	Stapler Pin (Heavy Duty 23/10 H-13) (10mm) (1000 staples)	Whashin china or equivalent	packets	50
18	Paper Puncher (2 Hole) Medium	KW-tri O9660 or equivalent	Nos.	24
19	Bench Tape Dispenser for 2" Tape Made in Taiwan or equivalent (Sharp Knife with blade cover) (Hold Large upto 5"(127mm)diameter) with tape spoorter in mid (Size L-22.7 ,W-8cm)	(Excell ET-227) or equivalent	Nos.	12
20	Box File Plastic (as per sample available at CIIT-Lahore) (Size L-34.4cm, W-28.7cm)	(Alfalah 1220) or equivalent	Nos.	100
21	Box File original (as per sample available at CIIT-Lahore) (Size L-34.4cm, W-28.7cm)	Ghuri NO.545 or equivalent	Nos.	1500
22	Cut boxes (as per sample available at CIIT-Lahore)	(Perfect 760) or equivalent	Nos.	50
23	Paper Cutter (18mm) (plastic Fine Quality) (18mm)	Haixin HX-6898 or equivalent	Nos.	100
24	Calculator original, arc design, 12digits, solar+Battery, 120steps check and Correct	Cannon AS-220RTS or equivalent	Nos.	50
25	Steel Scale 12 inch size	(MC China) or equivalent	Nos.	100
26	Sharpener	(Dux) or equivalent	Nos.	800
27	Eraser	Pelikan A1 30 or equivalent	Nos.	600

28	Board Pin (100 pieces)	Eony or equivalent	packets	100
29	White Board Duster (as per sample available at CIIT-Lahore)		Nos.	1000
30	Dusting cloth (as per sample available at CIIT-Lahore)		Nos.	500
31	Note Pad Sticking (size 3" X 3") 100 sheets	Pronti Made in Taiwan or equivalent	Nos.	400
32	Note Pad Non-Sticking 3.5" X 5.5" 80 g imported paper 100 leave 200page		Nos.	200
33	Water Dumper	(Deli) or equivalent	Nos.	20
34	File Ribbon Fine quality (as per sample available at CIIT-Lahore)		Nos.	300
35	Gum Stick 9gm	(DUX) or equivalent	Nos.	400
36	Paper Tray plastic (02 letter trays) (as per sample available at CIIT-Lahore)	Designer or equivalent	Nos.	5
37	Table accessories set Leather 7 Pieces (as per sample available at CIIT-Lahore)	Fancy or equivalent	Nos.	5
<u>General Items (Item Wise Basis)</u>				
38	Air freshener 300ml ,Made in EU or equivalent, minimum 25 years manufacturing size: L-23.4, Dia 5.3cm , with removable cap	Cobra or equivalent	Nos.	300
39	Soap (Made in Pakistan) 115Gm	Safe Guard or equivalent	Nos.	30
40	Towel Size 2'x4' fine quality	Oxford Gold or equivalent	Nos.	60
41	Dust Bin Small without cover (size H-10", D-9") A.P.I or equivalent (as per sample available at CIIT-Lahore)		Nos.	70
42	Foot Mat Plastic (as per sample available at CIIT-Lahore) Size 2" x 2.5"		Nos.	50
43	Tissue Roll Biger Roll , Pure white paper ,	Rose Petal or equivalent	Nos.	500

44	Lotay (as per sample available at CIIT-Lahore)		Nos.	60
45	Scissor 9.5" (as per sample available at CIIT-Lahore)	Sensa or equivalent	Nos.	50
46	Door Lock 2 1/2" (as per sample available at CIIT-Lahore)	(Tri-Circle original) or equivalent	Nos.	48
47	Door Lock 1 1/2" (as per sample available at CIIT-Lahore)	(Tri-Circle original) or equivalent	Nos.	48
48	Energy Cell (Clocks) AA (Original)	Toshiba or equivalent	Nos.	400
49	Energy Cell (AC) AAA (Original)	Toshiba or equivalent	Nos.	400
50	Furniture Polish 250ml	(Kiwi Revive-All) or equivalent	Nos.	200
51	Glint cleaner 500ml	Insta or equivalent	Nos.	200
52	Extension Lead having (04 Akai Socket + 2 pin Shoe 15A, on/off button with 06 meters Heavy Duty cable 40/76) with good quality wooden box with faceplate (Complete with all aspects as per sample available at CIIT-Lahore)		Nos.	100
53	Water Glass (Original)	Toyo Nasic or equivalent	Nos.	200
54	DVD R/W	Sony or equivalent	Nos.	300
55	Mosquito Spray 400ml	Mortein or equivalent	Nos.	24
56	Hand Carrier Revolving Trolley .Size: 1035*585*1040mm ,Surface Treatment: Zinc with powder coated, Materials: Steel, Loading Capacity: 120kg, Volume : 180L, Wheels: 5" (125mm)PU, Accessories: Front corner guards,Child seat with restraining Strap, Plastic bumper, Advertiing board, Trolley lock (EUR, USD) can be fixed on trolleys according to request		No.	1

<u>Printing Items (Turnkey Basis)</u>			
57	Student Rexene Folder (SDP) Blue Color Double side folder Fine Quality Rexene (Both Inner & Outside) Hard Board inside the folder Size: Length 12.25 x Width 9.5 inch (per side) Logo of COMSATS & Full Name of COMSATS on Front Side Imported Clip inside the folder Large Pocket inside the folder Size: L 8.5 x W 8 inch) Pen Holder pocket inside Fine quality of Metallic golden color clips on each outer corner of the folder Complete with all aspects as per sample available at CIIT-Lahore	Nos.	1500
58	File Cover (yellow) 450 Grams Box Board card, Yellow Ground Printed on Both Sides, Dye Cutting, 7 Inch Clip , 3.5" wide size Binding Cloth Tape in side Complete with all aspects as per sample available at CIIT-Lahore	Nos.	1000
59	File Cover (Pink)student file Art Card 350 Grams, Pink Color Ground Printed on Both sides, 7 inch Clip , Dye Cutting Complete with all aspects as per sample available at CIIT-Lahore	Nos.	1800
60	File Cover (Blue)Personal file Art card 450 Grams, Blue color Ground Printed on Both Sides, Dye Cutting, 7 Inch Clip , tape on corner side, 3.5" wide size Binding Blue color scotch Tape in side Complete with all aspects as per sample available at CIIT-Lahore	Nos.	200
61	File Cover (Green) Purchase file 450 Grams Box Board card, Green Ground Printed on Both Sides, Dye Cutting, 7 Inch Clip , tape on corner side Binding Green Cloth Scotch Tape in side Complete with all aspects as per sample available at CIIT-Lahore	Nos.	500
62	File Folder (blue & white) 350gm Laminated 9.5 x 13 Inch Size, Art Card 300 Grams, 3 color Printing, Laminated, Pocket Pasted Inside Complete with all aspects as per sample available at CIIT-Lahore	Nos.	4000
63	Envelope Size 9"x 4"(80gm Imported) 1 color Printed Complete with all aspects as per sample available at CIIT-Lahore	Nos.	4000
64	Envelope window Size 9"x 4"(80gm Imported) 1 color Printed Complete with all aspects as per sample available at CIIT-Lahore	Nos.	3000
65	Envelope Size 12" x 9.5" (80 gm Imported) 1 color Printed Complete with all aspects as per sample available at CIIT-Lahore	Nos.	7000
66	Envelope Size 17.5" x 12" (80 gm Imported) 1 color Printed Complete with all aspects as per sample available at CIIT-Lahore	Nos.	4000

For any further query, please contact;

**Mr. Asif Ullah / Mr. Farukh Iqbal
042-111-001-007 ext 875**