



COMSATS Institute of Information Technology
Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-17-828
Case # 2011

TERMS AND CONDITIONS

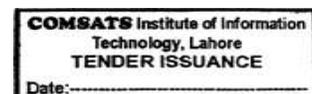
[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions/BoQs of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
3. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
4. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
5. Part / Advance payments is not allowed.
6. The exact completion/delivery time from the date of the purchase / work order will be **15 days**. The handing over / completion time for this contract is of critical importance.
7. Your bid proposal should be inclusive of freight and all other taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
8. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
9. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
10. The bid should be submitted in a sealed envelope up to **March 29, 2017** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
11. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

12. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of **"Supply of Electric. General and Air Conditioning Items for Works Section, CIIT-Lahore"**.
13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.

Signature & Stamp of Bidder



- 14. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
- a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
16. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
17. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
18. All prices should be quoted on F.O.R (Pak Rupees).
19. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
20. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
21. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
22. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 23. 05% of the total value of the Warranty items (Sr. # 5,6,7, 8 for One Year), will be retained as security by COMSATS Institute of Information Technology, Lahore Campus, and will be released after Warranty Period, which will be counted from the date of delivery / completion of work / supply.**
- 24. The bidder is required to furnish in form of Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
25. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
- i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
 - vii. The offer is from a firm, which is black listed by any Govt. Office.
 - viii. The offer is received by telephone/telex/fax/telegram.

ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

26. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.

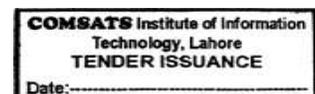
27. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN#:**.....**GST#:**.....
- **Signature:**
- **Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.**

BoQs of Supply of Electric. General and Air Conditioning Items for Works Section, CIIT-Lahore

No change in the BoQs (Specs & Qty.) of CIIT, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CIIT's BoQ may lead to rejection of bid (fully or partially).					Rates to be quoted inclusive of all (applicable) taxes		
Sr. #	Items Name with Specifications	Brand / Make	Quantity		Quoted Model / Brand	Unit Price (Rs.)	Total Amount (Rs.)
			Unit	Qty			
Electric Items							
1	Tube Rod 20 Watt	Philips or Equivalent	Nos.	150			
2	Tube Rod 40 Watt	Philips or Equivalent	Nos.	150			
3	Starter S-10	Philips or Equivalent	Nos.	125			
4	Starter S-02	Philips or Equivalent	Nos.	125			
5	Energy Saver 23 Watt, Cool Day Light, I = 165mA, 66Lumens /Watt length of tube 3"of Energy Saver E-27 Type Replacement warranty 01 year required	Phillips or equivalent	Nos.	1000			
6	Energy Saver 11 Watt, Cool Day Light, I = 150mA, 66Lumens /Watt E-27 Type Replacement warranty 01 year required	Phillips or equivalent	Nos.	50			

Signature & Stamp of Bidder



7	Energy Saver 80 Watt Cool Day Light, I = 350mA, 66 Lumens /Watt length of tube 5.5"of Energy Saver E-40 Type Replacement warranty 01 year required	Phillips or equivalent	Nos.	50			
8	Energy Saver 45 Watt Cool Day Light, I = 230mA, 66Lumens /Watt, E-27 Type, Replacement warranty 01 year required	Philips or equivalent	Nos.	80			
9	Porcelain Holder E27 (use in down lights)	Ittefaq or equivalent	Nos.	50			
10	Porcelain Holder E40 (use in search lights)	Ittefaq or equivalent	Nos.	50			
11	PVC Bulb Holder Big Base E-27 type	KM or equivalent	Nos.	70			
12	Chowk 20 Watt Copper (Genuine)	Phillips or Equivalent	Nos.	60			
13	PVC Duct 16mm x 25mm (Good Quality) (10 Feet = 01 Length)	Adamjee or equivalent	Length	60			
14	PVC Duct 60mm x 60mm (Good Quality) (10 Feet = 01 Length)	Adamjee or equivalent	Length	100			
15	Light Plug Multi (Copper Point) with box	KM or equivalent	Nos.	150			
16	Switch Button on / off	KM or equivalent	Nos.	150			
17	Dimmer UPS (imported)	Klass or equivalent	Nos.	100			
18	Switch Button (imported)	Klass or equivalent	Nos.	70			
19	Socket Two Pin (imported)	Klass or equivalent	Nos.	70			
20	Insulation Tape	Nitto or equivalent	Nos.	150			
21	Dimmer (Good Quality for UPS)	Ittefaq or equivalent	Nos.	100			
22	Cable 3/0.029 1-Core Copper (01 coil = 90 meter)	GM or equivalent	Coil	06			
23	Cable 3/0.029 2-Core Copper (01 coil = 90 meter)	GM or equivalent	Coil	02			
24	Cable 7/0.29 1-Core Copper (01 coil = 90 meter)	GM or equivalent	Coil	03			
25	Thimble 70 mm ² Copper	JM or equivalent	Nos.	50			
26	Thimble 50 mm ² Copper	JM or equivalent	Nos.	35			
27	Thimble 16 mm ² Copper	JM or equivalent	Nos.	100			
28	Thimble 95 mm ² Copper	JM or equivalent	Nos.	30			

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29	Capacitor 3.5 (Original)	Fuji or equivalent	Nos.	100			
30	Two Pin Plug (good quality)	Ittefaq or equivalent	Nos.	30			
31	Circuit Breaker 16 Amp S/Pole (Genuine)	Legrend or equivalent	Nos.	60			
32	Circuit Breaker 20 Amp S/Pole (Genuine)	Legrend or equivalent	Nos.	60			
33	Circuit Breaker 30 Amp 3/Pole MCCB (Genuine)	Legrend or equivalent	Nos.	30			
34	PVC Breaker Box (Double pole)	Local	Nos.	50			
35	Safety Breaker 20 Amp with box	Truu or equivalent	Nos.	70			
36	PG Clump T-110 (Wapda Standard)	Local	Nos.	50			
37	PG Clump T-50 (Wapda Standard)	Local	Nos.	50			
38	HT Tape	3M or equivalent	Nos.	50			
39	Steel Nail 1"	Local	Kg	3			
40	Steel Nail 1.5"	Local	Kg	3			
Grand Total Amount of Sr. 1-40							
AC Material							
41	Gas Cylinder R-22 (Genuine)	USA Genetron or Equivalent	Cylinder	45			
42	Gas Cylinder R-410 (Genuine)	USA Genetron or Equivalent	Cylinder	02			
43	Gas Cylinder R-134A (Genuine)	USA Genetron or Equivalent	Cylinder	01			
44	Copper Coil 1/2 (01 Coil = 50 Feet)	USA or equivalent	Coil	03			
45	Copper Coil 1/4 (01 Coil = 50 Feet)	USA or equivalent	Coil	02			
46	Copper Coil 5/8 (01 Coil = 50 Feet)	USA or equivalent	Coil	01			
47	Copper Coil 3/8 (01 Coil = 50 Feet)	USA or equivalent	Coil	02			
48	Copper Coil 6/8 (01 Coil = 50 Feet)	USA or equivalent	Coil	01			

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49	Cable 3-Core 110/76 PVC insulated PVC Sheathed Copper	GM or equivalent	Coil	01			
50	Eroflex 6/8 with internal powder spray (01 length = 8 fee)	Local	Length	150			
51	Service Valve 5/8 Copper (Good Quality)	Local	Nos.	70			
52	Service Valve 3/8 Copper (Good Quality)	Local	Nos.	70			
53	Service Valve 1/2 Copper (Good Quality)	Local	Nos.	70			
54	Service Valve 1/4 Copper (Good Quality)	Local	Nos.	70			
55	Service Valve 6/8 Copper (L type) (Good Quality)	Local	Nos.	65			
56	Service Valve 6/8 Copper (Straight) (Good Quality)	Local	Nos.	65			
57	Capacitor 10 uf	Fuji or equivalent	Nos.	175			
58	Capacitor 6 uf	Fuji or equivalent	Nos	125			
59	Capacitor 3 uf	Fuji or equivalent	Nos.	50			
60	Capacitor 2.5 uf	Fuji or equivalent	Nos.	50			
61	Capacitor 1.5 uf	Fuji or equivalent	Nos.	50			
62	Capacitor 8 uf	Fuji or equivalent	Nos.	50			
63	Capacitor 45+6 uf	Fuji or equivalent	Nos.	100			
64	Packing Tape 2" 66 yards	Local	Nos.	250			
65	Taflon Tape	Local	Nos.	100			
66	Flayring Tool Box 6/8 (Good Quality)	Germany	Nos.	2			
67	Copper Rod	USA or equivalent	Kg	5			
68	Nitto Tape	Osaka / Nitto	Nos.	50			
69	Sand paper 80 Number (30 Feet)	Local	Roll	3			
Grand Total Amount of Sr. 41-69							

Special Terms and conditions;

- Purchase / Work order will be awarded on **Grand Total Amount** basis as mentioned in BoQs.
- Please submit the bid on our prescribed BoQs and clearly mention the quoted model / brands, otherwise your bid / item may be rejected.
- Multiple rates of an item may also lead to the rejection of bid / item.

Signature & Stamp of Bidder