



COMSATS Institute of Information Technology  
Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-15-737

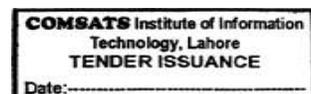
Case # 1845

**TERMS AND CONDITIONS**

**[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]**

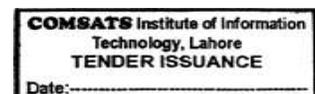
- 1. Any addition, deletion or modification of any clause of the procurement terms & conditions/BoQs of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.**
- 2. Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.**
3. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
4. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
5. Part / Advance payments is not allowed.
6. The exact completion/delivery time from the date of the purchase / work order will be **90 days (Start from the date of LC Opening)**. The handing over / completion time for this contract is of critical importance.
- 7. The bid proposal must be inclusive of all freight and packing charges and will be delivered at Lahore Airport.**
- 8. L/C will be opened by the COMSATS Lahore Campus.**
- 9. Shipment will be cleared by COMSATS Lahore Campus from Custom Authorities.**
10. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
11. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
12. Bidders cannot challenge the finding of the evaluation or ask for reason of disqualification.
13. The bid should be submitted in a sealed envelope up to **October 05, 2016** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
14. The envelope should be marked as under;  
**Secretary, Purchase Committee**  
**COMSATS Institute of Information Technology, Lahore Campus**  
Defence Road, Off Raiwind Road, Lahore.  
Tel: 042-111-001-007, Ext: 875

Signature & Stamp of Bidder



15. The envelope shall also bear the word “**CONFIDENTIAL**” and following identification quotation of **“Gas Permeation Setup for Chemical Engineering Department, CIIT-Lahore”**.
16. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
17. **If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
- 1% per day of the invoice price for 5 working days.
  - 2% per day of the invoice price for further 5 working days.
  - If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
18. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
19. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
20. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
21. All prices should be quoted on **C&F basis including all freight & packing charges.**
22. All prices should be valid for at least **60 days.** Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
23. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
24. **05% of the total value of the Invoice will be retained as security by COMSATS Institute of Information Technology, Lahore Campus, and will be released after One Year, from the date of delivery / completion of work / supply.**
25. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
26. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
27. **The bidder is required to furnish in form of Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
28. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
- Received without earnest money
  - Received later than the date and time fixed for tender submission

**Signature & Stamp of Bidder**



- iii. The tender is unsigned/ unstamped
- iv. The offer is ambiguous
- v. The offer is conditional
- vi. Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
- vii. The offer is from a firm, which is black listed by any Govt. Office.
- viii. The offer is received by telephone/telex/fax/telegram.
- ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

29. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.

30. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

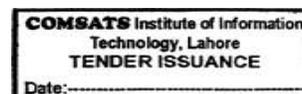
31.

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:** .....
- **Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.**

**BoQs of Gas Permeation Setup for Chemical Engineering Department, CIIT-Lahore**

No change in the BoQs (Specs and Qty.) of CIIT, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand and Price). Any modification in CIIT's BoQ may lead to rejection of bid (fully or partially).					Rates to be quoted in C&F Lahore with all freight & packing charges at Lahore Airport			
Sr. #	Equipment Name	Specification	Qty		Quoted Model/ Brand	Quoted Currency	Unit Price (C&F Lahore Airport)	Total Price (C&F Lahore Airport)
1	<b>Gas Permeation Unit for the testing of Flat Sheet Gas Separation Thin Films/ Membranes</b>	Lab Scale 2 Channel Low Pressure Flat Sheet Permeation cell for membrane testing up to 30 bar. Unit must include all compatible fittings and tubings necessary for the gas permeation testing. The tubing must be SS grade (1/4 inch).	1	No				

Signature & Stamp of Bidder



	316 SS Oil pressure gauges upto 30 bar				
	Analog Flow meter for the measurement of permeate gas flow				
	316 SS grade membrane housing and membrane cell				
	304 SS plate for gas system Rig.				
	Retort stand with pipette				
	Minimum 1 year warranty is required against any manufacturing defect by the vendor.				
	Fabrication, Installation, Commissioning and Shipping must be provided by the vendor.				
	The unit must be able to test both dense and asymmetric polymeric or composite/hybrid membranes for gas separation.				
	The connections must be leak free.				
	With complete assembling, fabrication, setup and installation				

**Note:**

- 1. Please quote the rates on our BoQs and clearly mention the quoted model / brands, otherwise your bid / items may be rejected.**
- 2. In Addition to filling of the attached BoQs, supporting literature of the quoted model must be attached for verification & technical evaluation of the required specification by the technical committee. In case of any clash is found between the quoted model and the literature model. So the item/bid may be rejected.**
- 3. Terms & Conditions and BoQs should be attached with Technical and Financial bids, otherwise your tender/bid(s) may be rejected.**