



COMSATS Institute of Information Technology

Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-15-534

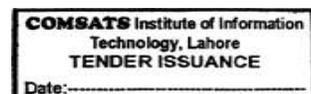
TERMS AND CONDITIONS

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
3. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee
4. Part / Advance payments is not allowed.
5. The exact completion/delivery time from the date of the purchase / work order will be **30 days**. The handing over / completion time for this contract is of critical importance.
6. Your bid proposal should be inclusive of freight and all other taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
7. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
8. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
9. Bidders cannot challenge the finding of the evaluation or ask for reason of disqualification.
10. The bid should be submitted in a sealed envelope up to **June 01, 2015** on or before **1400 hrs** and will be opened on the same date **at 1430 hrs** in the presence of available bidders.
11. The envelope should be marked as under;

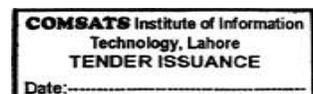
Secretary, Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875
12. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of "**Smoke Detector Fire Alarm System for Library**".
13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
14. **If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order will be cancelled, earnest money and payment will be forfeited.

Signature & Stamp of Bidder



15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
16. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
17. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
18. All prices should be quoted on F.O.R (Pak Rupees).
19. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
20. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
21. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
22. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
23. **05%** of the total value of the **Invoice** will be retained as security by COMSATS Institute of Information Technology, Lahore Campus, and will be released after **One Year**, from the date of delivery / completion of work / supply.
24. The bidder is required to furnish in form of **Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”**. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.
25. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
 - i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
 - vii. The offer is from a firm, which is black listed by any Govt. Office.
 - viii. The offer is received by telephone/telex/fax/telegram.
 - ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
26. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.
27. I / We
 - **Company / Vendor Name:**.....
 - **Postal Address:**.....
 - **Tel. / Mobile:**.....**Email:**.....
 - **NTN # :**.....**GST#:**.....

Signature & Stamp of Bidder

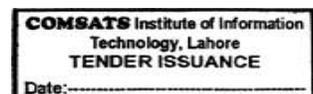


The undersigned certify that the terms and conditions as contained in the documents vise, “ Terms and Conditions for Tender Notice of COMSATS Institute of Information Technology, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into.

BoQs of Smoke Detector Fire Alarm System for Library in CIIT Lahore

Sr .#	Items Name with Specification	Brand / Make	Qty.		Quoted Model / Brand	Unit Price (Rs.)	Total Amount (Rs.)
			Unit	Qty			
			Rates to be quoted inclusive of all taxes				
1	<p>Control Panel: Auto-Dial Alarm System Wired Alarm Control Panel With 8 wired zones and 16 wireless programmable zones With keypad, metal box, built-in power source, record module, wireless receiver module CONTACT. ID, ADEMCO4+2 protocol Automatic dial to 4 group spare-set telephone number and 1 group alarm center number Can be remote controlled from the alarm center to control panel Checking of breakage and short-circuit to telephone line and connected to automatic alarm 220VDC/110VDC power supply, 12V7Ah battery, can connect to 4 keypad max Warranty One Year</p>	KIVA/ C-Tech or equivalent	Nos	1			
2	<p>Smoke Detector: Type: 4 Wire (Anode input, Cathode Input, Relay Output (COM), Relay Output (N.C) Power supply non-polar input DC 9V~35V Detection sensitivity 2.06%/ft Dimension Φ 100*46mm Execute criterion EN54-7, UL268 Remote LED indicator. SMT adopted, high stability. Dustproof, mothproof and anti-light interference design. Power-off reset. LPCB EN54-7 certificate Warranty One Year</p>	KIVA/ C-Tech or equivalent	Nos.	30			
3	Manual Call point	KIVA/ C-Tech or equivalent	Nos	3			

Signature & Stamp of Bidder



4	Alarm Bells	KIVA/ C-Tech or equivalent	Nos	3			
5	Battery 12 Volt 7Ah for Backup time minimum 2 hours	AGS/ EXIDE or equivalent	Nos	1			
6	Cable 23/.76 coil 2 Pair Copper (90 meter)	GM or equivalent	Coil	4			
7	Providing services for installation of Smoke detector Alarm system including cost of required PVC duct 16mm x 25mm and junction boxes or PVC pipe 3/4" with accessories etc.		Point	33			
Grand Total Amount (Rs.)							

Note:

- Please quote the rates on our BoQs and clearly mention the quoted model / brand otherwise your bid / item (s) may be rejected.
- The Purchase / Work Order will be awarded on **Turnkey Basis.**