



# COMSATS Institute of Information Technology

Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-14-447

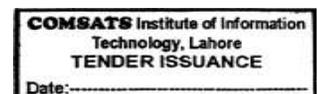
## TERMS AND CONDITIONS

**[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]**

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
3. Documents along with Pay Order / Demand Draft amounting **Rs. 500/-** as a tender documents fee (Non-Refundable) in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee
4. Part / Advance payments is not allowed.
5. The exact completion/delivery time from the date of the purchase / work order will be **30 days**. The handing over / completion time for this contract is of critical importance.
6. Your bid proposal should be inclusive of freight and all taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
7. After opening of bids COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
8. Purchase order (s) will be awarded to the lowest or technically recommend bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
9. Bidders who do not qualify cannot challenge the finding of the evaluation or ask for reason of disqualification.
10. The bid should be submitted in a sealed envelope up to **November 26, 2014** on or before **1400 hrs** and will be opened on the same date **at 1430 hrs** in the presence of available bidders.
11. The envelope should be marked as under;  

**Secretary Purchase Committee**  
**COMSATS Institute of Information Technology, Lahore Campus**  
Defence Road, Off Raiwind Road, Lahore.  
Tel: 042-111-001-007, Ext: 875
12. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of "**Plumbing Items for Works Department**".
13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
14. If the vendors fail to deliver the firm in time then the vendor will be charged penalty as under:-
  - a. 1% per day of the invoice price for 5 working days.
  - b. 2% per day of the invoice price for further 5 working days.
  - c. If the vendor fail to deliver the items during the extended then the supply order will be cancelled, earnest money and payment will be forfeited.
15. Deduction of Income Tax and other taxes of any will be deducted at source according to Government prevailing rules.

**Signature & Stamp of Bidder**



16. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
17. All prices should be quoted on F.O.R (Pak Rupees).
18. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
19. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
20. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
21. The CIIT reserves the right to modify equipment specifications/quantities at any time before the award of work.
22. The bidder is required to furnish in form of **Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”**. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.
23. COMSATS Institute of Information Technology, Lahore Campus, reserves the rights to accept or reject if;

**No offer of a supplier/firm will be considered: -**

- i. Received without earnest money
  - ii. Received later than the date and time fixed for tender submission
  - iii. The tender is unsigned/ unstamped
  - iv. The offer is ambiguous
  - v. The offer is conditional
  - vi. Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
  - vii. The offer is from a firm, which is black listed, by any Govt. Office.
  - viii. The offer is received by telephone/telex/fax/telegram.
  - ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
24. The tendered should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.
  25. I / We

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN # :**.....**GST#:**.....

the undersigned certify that the terms and conditions as contained in the documents vise, “ Terms and Conditions for Tender Notice of COMSATS Institute of Information Technology, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into.

**BoQs of Sanitary Items for Repair & Maintenance for Works Department, CIIT-Lahore.**

						<b><u>Rates to be quoted inclusive of all Taxes</u></b>	
<b>Sr.#</b>	<b>Description of work</b>	<b>Make / Brand</b>	<b>Qty.</b>		<b>Quoted Brand / Model</b>	<b>Unit Price (Rs.)</b>	<b>Total Price (Rs.)</b>
1	Handel Valve $\Phi$ 1/2"	Master or Equivalent	No	25			
2	Handel Valve $\Phi$ 3/4"	Master or Equivalent	No	50			
3	Handel Valve $\Phi$ 1"	Master or Equivalent	No	15			
4	Water nozal $\Phi$ 1/2"	Local	No	24			
5	Water nozal $\Phi$ 3/4"	Local	No	50			
6	Water nozal $\Phi$ 1"	Local	No	36			
7	Bush 1" x 3/4"	Local	No	24			
8	Bush 1" x 1/2"	Local	No	24			
9	Bush 3/4" x 1/2"	Local	No	24			
10	G.I Elbow 1/2" x 3/4"	China or Equivalent	No	36			
11	G.I Socket 1/2" x 3/4"	China or Equivalent	No	36			
12	Baril niple 1/2"	China or Equivalent	No	36			
13	Baril niple 3/4"	China or Equivalent	No	36			
14	G.I Pipe (M)1"	IIL or Equivalent	Rft	60			
15	G.I Pipe (M)3/4"	IIL or Equivalent	Rft	100			
16	G.I Pipe (M)1/2"	IIL or Equivalent	Rft	100			
17	PPRC Pipe 25mm	Popular or Equivalent	Rft	130			
18	PPRC Pipe 32mm	Popular or Equivalent	Rft	130			
19	PPRC Pipe 40mm	Popular or Equivalent	Rft	130			
20	PPRC Elbow 25mm	Popular or Equivalent	No	60			
21	PPRC Elbow 32mm	Popular or Equivalent	No	20			
22	PPRC Elbow 40mm	Popular or Equivalent	No	24			

**Signature & Stamp of Bidder**

23	PPRC Socket 40mm x 32mm	Popular or Equivalent	No	24			
24	PPRC Socket 40mm	Popular or Equivalent	No	24			
25	PPRC Socket 25mm	Popular or Equivalent	No	36			
26	PPRC Gate valve 25mm	Popular or Equivalent	No	24			
27	PPRC Gate valve 32mm	Popular or Equivalent	No	24			
28	PPRC Gate valve 40mm	Popular or Equivalent	No	10			
29	Flush Tanky	Vonder or Equivalent	No	24			
30	Flush Tanky rubber washer	Golden or Equivalent	No	24			
31	Commod Tank IFO rubber washer	Local	No	24			
32	Commod Tank rubber washer	Local	No	24			
33	Rubber connection pipe 40"	Local	No	36			
34	Spindle 3/4" x 3"	Local	No	50			
35	Spindle 1/2" x 2"	Local	No	100			
36	Head 3/4" x 3"	Local	No	50			
37	Head 1/2" x 2"	Local	No	100			
38	Basin nut ( cherian)	Local	Packet	2			
39	Basin bolt kit	Local	No	24			
40	Rubber washer ring naka	Local	Packet	2			
41	Rubber washer flate naka (Pasa)	Local	Packet	2			
42	Water filter cartage Jamboo	Aqua or Equivalent	No	9			
43	Water filter cartage Large	Aqua or Equivalent	No	3			
44	Water filter cartage small	Aqua or Equivalent	No	3			

**Note:**

- Please clearly mention the Brand names of your quoted items, otherwise your bid / item may be rejected.

**Signature & Stamp of Bidder**