



COMSATS Institute of Information Technology

Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-14-444

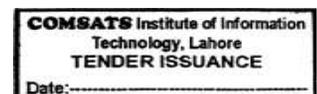
TERMS AND CONDITIONS

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
3. Documents along with Pay Order / Demand Draft amounting **Rs. 1000/-** as a tender documents fee (Non-Refundable) in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee
4. Part / Advance payments is not allowed.
5. The exact completion/delivery time from the date of the purchase / work order will be **30 days**. The handing over / completion time for this contract is of critical importance.
6. Your bid proposal should be inclusive of freight and all taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
7. After opening of bids COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
8. Purchase order (s) will be awarded to the lowest or technically recommend bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
9. Bidders who do not qualify cannot challenge the finding of the evaluation or ask for reason of disqualification.
10. The bid should be submitted in a sealed envelope up to **November 24, 2014** on or before **1400 hrs** and will be opened on the same date **at 1430 hrs** in the presence of available bidders.
11. The envelope should be marked as under;

Secretary Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875
12. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of "**100 KVA Generator for Boys Hostel (Johar Hall)**".
13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
14. If the vendors fail to deliver the firm in time then the vendor will be charged penalty as under:-
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fail to deliver the items during the extended then the supply order will be cancelled, earnest money and payment will be forfeited.
15. Deduction of Income Tax and other taxes of any will be deducted at source according to Government prevailing rules.

Signature & Stamp of Bidder



16. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
17. All prices should be quoted on F.O.R (Pak Rupees).
18. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
19. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
20. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
21. The CIIT reserves the right to modify equipment specifications/quantities at any time before the award of work.
22. **05%** of the total value of the **Invoice** will be retained as security by COMSATS Institute of Information Technology, Lahore Campus which will be released after the completion of warranty period, which is **One Year / 1200 Operational Hrs**, from the date of delivery / completion of work / supply.
23. The bidder is required to furnish in form of **Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”**. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.
24. COMSATS Institute of Information Technology, Lahore Campus, reserves the rights to accept or reject if;

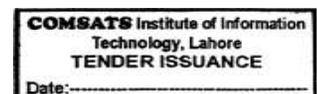
No offer of a supplier/firm will be considered: -

- i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
 - vii. The offer is from a firm, which is black listed, by any Govt. Office.
 - viii. The offer is received by telephone/telex/fax/telegram.
 - ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
25. The tendered should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.
 26. I / We

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN # :**.....**GST#:**.....

the undersigned certify that the terms and conditions as contained in the documents vise, “ Terms and Conditions for Tender Notice of COMSATS Institute of Information Technology, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into.

Signature & Stamp of Bidder

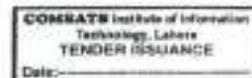


BoQs of Generator 100 KVA for Johar Hostel, CIIT-Lahore

Sr. #	DESCRIPTION	QTY		Quoted Model / Brand	Unit Price (Rs.)	Total Price (Rs.)
1	<p>DG SET 100 KVA DG SET WITH SOUND PROOF ENCLOSURE (Minimum 8 Hours of Continuous Operation) Supply at site, Installation, Testing & Commissioning of 100 KVA, 80 KW (Prime Ratings) Silent DG Set comprising Cummins (UK/USA) or equivalent Engine or equivalent, 04 Cylinder Vertical in-line, 98.4 BHP/Water Cooled, Standby Power 110 KVA Directly coupled with a single bearing, 4 Pole, 100 KVA alternator of LEROY SOMER FRANCE/NEWAGE STAMFORD UK or equivalent, 3-Phase, 415/220V, Current Rating 144 Amp 50HZ 1500 R.P.M. Self Excited Self Regulated 10% Over Load Permissible for 1 hour in 12 hours operation at variable load. Complete with standard accessories including Base Frame having in-built Fuel Tank. The Sound Proof Enclosure (CANOPY) will be fabricated with M.S.Sheet of 14 S.W.G with enamel paint finish. Dry battery with leads, Silencer Exhaust Piping etc. complete in all respect.</p>	1	Nos.			
2	<p>ATS with MOR and AMF PANEL AMF Control Panel & Auto Change Over for one Main Incoming supplies and one for Genset suitable for 100 KVA DG Set including providing all accessories. 1 No. 200 Amp MCCB TP for incoming main supply. 2 No. 150 Amps AC, 3 pole power contactors for auto change over supply after main fails from Mains to Genset & vice versa. AMF Logic with automatic start/stop of the Genset in the case of AC Mains failure and its restoration respectively. Manual start/stop also provided including meters & CTs as per requirement and selector switches, Indication lights for load on DG and load on Mains, LOP, HIGH water temperature with shut down including all allied civil work etc. Manual Change Over suitable for 100 KVA Genset for Manual shifting of Load with 03 Nos. Breakers in MOR/ATS Panel.</p>	1	Nos.			
3	<p>Providing services for earthing of Genset including cost of 4" dia bore and 130 ft. deep/up to water level whichever comes earlier lower GI pipe dia 1.5" with copper conductor 35mm and copper rod 20mm dia and 10' long and earthing material complete in all respect as per instruction of In charge Engineer</p>	2	job			

Signature & Stamp of Bidder

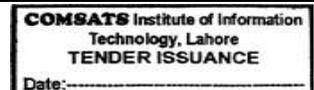
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Handwritten signature and initials in blue ink.

Signature & Stamp of Bidder

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4	Foundation 9 feet length, 5 feet width and 9 inches height'(as per Genset Dimensions) poring with concrete (1:2:4) in 9" with bricks work around the pad complete with civil work & plaster overall.	1	job			
5	95sqmm 04core PVC PVC conductor power cable with all allied materials	1	Mtr			
6	70sqmm 01core PVC PVC conductor earth cable with all allied materials	1	Mtr			
7	2.5sqmm 06core PVC PVC conductor power cable with all allied materials	1	Mtr			
Total Amount (Rs.)						

Note:

- The Warranty of Complete Gen Set (including ATS, Parts & Battery) will be One Year / 1200 Operational Hrs.
- The purchase / work order will be awarded on turnkey / grand total basis.
- Please clearly mention the quoted model / brand / technical detail otherwise your bid / items may be rejected.

Sr. Manager Works




Sub-Engineer Electrical